

REGULAR SESSION WEDNESDAY EVENING JANUARY 9, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Wednesday evening January 9, 2002 with President of the Council, Jean Deiter conducting the meeting with the following Councilmembers present: David Boxberger, Nancy Bryant, Mike Kruger, Bill Ross (5) Absent: Mayor Mack Smith (1).

Francis Kelsey, a member of the Silver Lake Lions Club was present and told council that they would like to support the city in trying to obtain a grant through the Kansas Wildlife and Parks for park improvements at Silver Lake Lions Club Community Park. He recommended that if this grant is received, an advisory board be established to determine the play equipment needs of the park. Councilman Ross, who is also a member of the Silver Lake Lions Club suggested that this board consist of several lions club members, several council members and members of the community. Further discussion concerning this issue will be held at a future meeting.

Motion was made by Councilman Boxberger, seconded by Councilman Ross and approved that the minutes from the last regular session held on December 17, 2001 be accepted.

Councilman Boxberger gave the monthly financial report.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Bryant and seconded by Councilman Boxberger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1871.

Council reviewed the information provided by Blue Cross & Blue Shield regarding a conversion plan involving Anthem Blue Cross Blue Shield of Indiana. City Attorney Hanson explained what he knew about this plan and City Clerk Stadler discussed information provided by the League of Kansas Municipalities. Motion was then made by Councilman Boxberger that the city votes against Blue Cross & Blue Shield's plan of conversion. Motion was seconded by Councilman Ross and approved.

Council reviewed the monthly police report. Councilman Ross commented on the increase in public assists.

Councilmember Deiter told council that the newly hired part time officers are now working on a regular basis.

Council was advised that the Notice of Proposed Sale of Park Land was published in the St. Marys Star on December 18, 2001 and December 25, 2001. This notice is for the city property at the south end of Madore St. If there is no protest received within thirty (30) days of the last publication date, the city will award the this property to Edgar and Leah Shaw.

Utility Superintendent Kalcik reported that the city has received a check from Milltronics for the hydro-ranger level controller that was returned to them. This controller had been installed in Lift Station No. 1 but did not work properly. He indicated that Milltronics charged an approximately 17% restocking charge on this controller.

Regular session January 9, 2002 cont'd.

Motion was made by Councilman Ross that the Kansas Rural Water Association prepares the annual Consumer Confidence Report for the city at a cost of \$100.00. Motion was seconded by Councilmember Bryant and approved.

Councilman Boxberger asked Utility Superintendent Kalcik how the study is going in which a chemical called Klenphos is being used to control the copper levels in the water system. Kalcik indicated that this study would not be completed for another thirty (30) days but at this point he doesn't feel this chemical is going to work better than caustic soda and aqua mag.

Building/Grounds Superintendent Taylor told council that his cellular phone contract with Cingular Wireless expires on January 11, 2002. He would like to switch to Verizon Wireless as he has been having continuous problems with his phone. The police department currently uses Verizon Wireless and the council would like to have all employees under the same plan if possible. Council agreed that Taylor's current contract with Cingular Wireless should be cancelled effective January 11, 2002 and that he should contact Verizon Wireless regarding their plans prior to the next meeting.

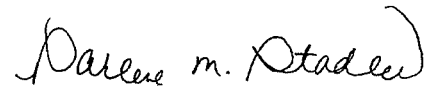
Building/Grounds Superintendent Taylor reported that Mindy Pfannenstiel has contacted him and expressed her interest in working for the city this summer. Ms. Pfannenstiel has been the part time summer help employee for the last several years. Councilman Ross indicated that he would like the council to proceed with finalizing her employment as soon as possible. This matter was tabled until a future meeting.

Building/Grounds Superintendent Taylor asked council when he is suppose to attend council meetings. They indicated that he should alternate attending meetings with Utility Superintendent Kalcik. If they have something to discuss at a meeting they are not scheduled to attend, they can give that information to the one attending and he can bring it up on their behalf.

Councilman Ross mentioned that he would like the city to plant a community Christmas tree. They discussed possible locations for a tree but tabled discussion until Spring.

The next regular council meeting was scheduled for Wednesday, January 23, 2002 at 430 P.M.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 5:15 P.M. The motion was seconded by Councilman Kruger and approved.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION WEDNESDAY EVENING JANUARY 23, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Wednesday evening January 23, 2002 with Mayor Mack Smith conducting the meeting with the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Bill Ross (4) Absent: Mike Kruger (1).

Motion was made by Councilman Ross, seconded by Councilman Boxberger and approved that the minutes from the last regular session held on January 9, 2002 be accepted as corrected by Mayor Smith.

Councilman Boxberger questioned the bill being paid to the Department of Administration for an audit report filing fee. City Clerk Stadler explained that this filing fee of \$150.00 is fairly new. In the past former City Accountant Gerry Carlson was responsible for filing this report, but since the \$150.00 fee is now required, filing this report will be the responsibility of City Clerk Stadler.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Deiter and seconded by Councilman Ross that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1872.

Utility Superintendent Kalcik presented council with information on The Mosquito Magnet. This device eliminates mosquitoes without the need of pesticides or chemicals. It eliminates mosquitoes in an approximately one (1) acre area. Kalcik also presented an estimated cost to purchase three (3) of these magnets. This estimate of \$4,481.00 includes all materials and the propane needed for operation. Council asked Kalcik to research the warranty on this device before a final decision is made.

A letter has been received from the Kansas Department of Transportation regarding the finalized Road Safety Audit. Council discussed the results of this audit. City Clerk Stadler was asked to contact Cheryl Hendrixson at the Kansas Department of Transportation and inquire as to why the city was provided two (2) of these audit reports. Also, the council would like to know when they are going to provide the city with a diagram for the Curb and Guttering Project that they have proposed on Highway 24 from Walnut St. west approximately 650 feet.

Council approved Utility Superintendent Kalcik attending the annual water and wastewater conference being held in Wichita on March 26 – 28, 2002. Kalcik indicated that Building/Grounds Superintendent Taylor would be attending a similar school sometime this fall.

Council approved Officer Call attending the Kansas Narcotics Officers Association Annual Conference being held in Topeka. Council told Call to see if Officer Crow would like to attend this conference.

Motion was made by Councilmember Bryant that Mindy Pfannenstiel be offered the position of Part Time Summer Help. The salary for this position was increased to \$8.50 per hour since Ms. Pfannenstiel has held this position for two (2) years. Motion was seconded by Councilman Ross and approved.

Councilman Ross mentioned that the sign above the front door of city hall needs to be repainted.

Mayor Smith reported that he has been researching the Kansas Wildlife and Parks Grant Application. The city is going to apply for a grant for park improvements. He told council that he would ask City Attorney Hanson for assistance with preparing this grant.

Regular session January 23, 2002 cont'd.

Council reviewed a complaint letter received against a police officer. Officer Call indicated that he has followed up on this complaint.

Brief discussion was held concerning the recent D.A.R.E. Graduation. Mayor Smith indicated that in the future council should be advised of the D.A.R.E. Graduation several months prior to the graduation. City Clerk Stadler indicated that the 5<sup>th</sup> Grade D.A.R.E. Graduation has been scheduled for April 29, 2002 at 7:00 P.M.

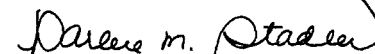
Mayor Smith asked when Carney Construction, Inc. is scheduled to replace the guttering on the south side of city hall. He was advised that they have scheduled to replace this guttering sometime within the next two (2) weeks.

Mayor Smith asked City Clerk Stadler to complete a form received from the Kansas Rural Water Association regarding the designation of a voting delegate.

Councilman Ross advised that he would not be able to attend the February 4, 2002 meeting.

Due to several scheduling conflicts the next meeting scheduled for February 4, 2002 will be held at 4:30 P.M. instead of 5:30 P.M. Also, since Monday, February 18, 2002 is President's Holiday, the meeting will be held on Wednesday, February 20, 2002 at 4:30 P.M.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 5:15 P.M. The motion was seconded by Councilmember Deiter and approved.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING FEBRUARY 4, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening February 4, 2002 with Mayor Mack Smith conducting the meeting with the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter (3) Absent: Mike Kruger, Bill Ross (2).

Motion was made by Councilman Boxberger, seconded by Councilmember Bryant and approved that the minutes from the last regular session held on January 23, 2002 be accepted.

Councilman Boxberger gave the monthly financial report.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Bryant and seconded by Councilman Boxberger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter (3) NAY: None. Ordinance was declared passed and was given no. 1873.

Motion was made by Councilman Boxberger that \$250.00 be donated to the Silver Lake After Prom Party. Motion was seconded by Councilmember Bryant and approved.

A letter has been received from the Kansas Department of Transportation regarding the Curb and Guttering Project that they have proposed on Highway 24 from Walnut St. west approximately 650 feet. They included a rough sketch of this project along with a cost estimate of \$100,000.00. Council tabled this meeting until full council is present. They also agreed that Officer Call should notify the business owners in this area of this proposed project prior to council discussing this matter further.

Mayor Smith told Building/Grounds Superintendent Taylor that overall they did a good job on snow removal during and following the recent snowstorm. There were several complaints received concerning the condition of the alleys, snow being pushed in front of driveways and the snow piles in front of several businesses in the downtown area. Building/Grounds Superintendent Taylor indicated that they do take care of the alleys but not until all the streets are taken care of. He also noted that when they are pushing snow, it is almost impossible to prevent snow from going into the driveways. After discussing the snow that was piled in front of the businesses, council agreed that this is not to be done again. The snow is to be pushed in a manner that would not interfere with the parking stalls for the area businesses.

Council reviewed the monthly police report.

Mayor Smith reported that he has been researching the Kansas Wildlife and Parks Grant Application. The city is going to apply for a grant for park improvements. Mayor Smith asked City Attorney Hanson for his assistance with preparing this grant. Hanson indicated that he would be able to assist with preparing some of this grant but there is some information needed that he does not have access to. Mayor Smith indicated that he would contact the Kansas Wildlife and Parks Department and ask for assistance with preparing this grant.

Council discussed the Notice of Proposed Sale of Park Land that was published in the St. Marys Star on December 18, 2001 and December 25, 2001. City Clerk Stadler indicated that there was no protest received within the thirty (30) day period following the final publication. City Attorney Hanson indicated that he would meet with Edgar and Leah Shaw at 4:00 P.M., February 20, 2002 to finalize this purchase.

Regular session February 4, 2002 cont'd.

Building/Grounds Superintendent Taylor indicated that he has not talked to Mindy Pfannenstiel but as soon as he does he will offer her the Part Time Summer Help position.

Mayor Smith told Building/Grounds Superintendent Taylor that he did a good job repainting the sign above the front door at city hall.

Mayor Smith told council that he has written a letter to Attorney General Carla Stovall asking her to speak at the D.A.R.E. Graduation that is scheduled for April 29, 2002.

Building/Grounds Superintendent Taylor reported that Carney Construction, Inc. should be replacing the guttering on the south side of city hall sometime this week.

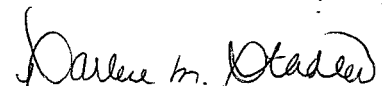
A letter has been received from Shawnee County Election Commissioner Elizabeth Ensley advising that the Primary Election will be held on Tuesday, August 6, 2002 and the General Election will be held on Tuesday, November 5, 2002. She also noted the deadlines for placing questions on these ballots.

Motion was made by Councilmember Bryant that February 15, 2002 be proclaimed "Kansas Day" in Silver Lake in recognition of the notoriety that the band "Kansas" has brought to Topeka and the Shawnee County area. In the beginning of their career they performed at Silver Lake City Park and on February 15, 2002 they will be performing before a sold out crowd at the Topeka Performing Arts Center in Topeka. Motion was seconded by Councilman Boxberger and approved.

Mayor Smith reminded council that the next meeting is scheduled for Wednesday, February 20, 2002 at 4:30 P.M.

Council discussed the current holidays that the city employees get paid for.

With no further business to come before the council, Councilman Boxberger moved to adjourn the meeting at 5:05 P.M. The motion was seconded by Councilmember Deiter and approved.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION WEDNESDAY EVENING FEBRUARY 20, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Wednesday evening February 20, 2002 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Bill Ross (4) Absent: Mike Kruger (1).

Virginia McDougal, a local resident was present and advised council her residence has had low water pressure since last summer. Council asked Utility Superintendent Kalcik to check out her meter and report back to them.

Motion was made by Councilmember Deiter, seconded by Councilman Boxberger and approved that the minutes from the last regular session held on February 4, 2002 be accepted with the following change being made: They included a rough sketch of this project along with a cost estimate of \$100,000.00 of which the city would be responsible for \$10,000.00.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Boxberger and seconded by Councilmember Bryant that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1874.

Mr. Greg Dekat with Bartlett & West Engineers was present to update council on the Lead/Copper Project. He advised council that the chemical Klenphos, hasn't brought the copper down to an acceptable level. He contacted the chemical company and they are willing to provide enough chemical for 120 days at no cost to the city. At the recommendation of Mr. Dekat, Council agreed to extend this project for 120 days at no cost to the city.

Local area business owners and residents were present and voiced their opinions on the Kansas Department of Transportation proposal regarding the Curb and Guttering Project. The concerns were traffic congestion, an increase in collisions, and lack of access to the businesses. Mayor Smith thanked all of those attending the meeting for their input. Motion was made by Councilman Boxberger to reject the proposal from Kansas Department of Transportation. Motion was seconded by Councilmember Deiter and this matter was open for discussion. Councilmember Bryant asked that a letter be sent to the Kansas Department of Transportation, declining their offer with a request to lower the existing 40 mile per hour zone to 30 miles per hour. AYE: David Boxberger, Nancy Bryant, Jean Deiter, Bill Ross (4) NAY: None. Mayor Smith noted he would prepare a response letter and forward it to the Kansas Department of Transportation.

Utility Superintendent Kalcik presented council with the information they requested regarding the mosquito magnets. The return policy is 45 days from date of first use with a 25% restocking fee. The warranty is for one (1) year from date of first use. The total cost is \$4500.00 for 3 units including propane. Motion was made by Councilman Ross and seconded by Councilmember Bryant to purchase the magnets and was approved by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Bill Ross (3) NAY: None, ABSTAIN: Jean Deiter (1).

Mayor Mack Smith asked Utility Superintendent Kalcik to contact Sunflower Sanitation about Spring Clean Up trash removal. He is to solicit pricing and dates for April or May and report information to Council. Council also requested him to find possible locations where tree limbs could be disposed of.

Council discussed the City's Insurance policy with Bolz Insurance, Inc. This policy will be renewed on April 1, 2002.

Regular session February 20, 2002 cont'd.

Fire Chief Joe Hawkins reported that Insurance Service Office, Inc. has recently completed the Public Protection Classification Survey for Silver Lake. This survey is an analysis of the structure fire suppression delivery system in Silver Lake. Chief Hawkins reported that the fire classification was changed to a class 5. This is an improvement from the former classification 7. This new classification could have a positive affect on insurance rates paid by local businesses.

Utility Superintendent Kalcik asked council for approval to order 60 tons of gravel at an estimated cost of \$750.00 to maintain the alleys. Council agreed this should be done.

Councilman Ross asked if there is a place for senior citizens to go in case of a power outage. Utility Superintendent Kalcik advised the city has an extra generator that could possibly be installed at the Community Building. Council asked him to solicit bids for the electrical work.

Motion was made by Councilman Boxberger to renew the Certificate of Deposit that will mature at Silver Lake Bank on February 21, 2002. Motion was seconded by Councilmember Deiter and approved.

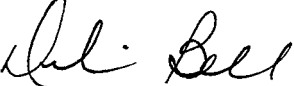
Utility Superintendent Kalcik reported that Carney Construction, Inc. should be replacing the guttering on the south side of city hall sometime this week.

Mayor Smith told council that Attorney General Carla Stovall responded to his request to speak at the D.A.R.E. graduation and she is unable to do so.

Mayor Smith told council that the band "Kansas" was very appreciative of the City of Silver Lake proclaiming February 15, 2002 as "Kansas Day" in Silver Lake.

Mayor Smith reminded council that the next meeting is scheduled for Monday, March 4, 2002 at 5:30p.m.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 5:55 p.m. The motion was seconded by Councilmember Deiter and approved.

  
Deloris Bell,  
Assistant City Clerk



REGULAR SESSION MONDAY EVENING MARCH 4, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening March 4, 2002 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None.

Motion was made by Councilmember Deiter, seconded by Councilmember Bryant and approved that the minutes from the last regular session held on February 20, 2002 be accepted.

Councilman Boxberger gave the monthly financial report.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilman Boxberger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1875.

Motion was made by Councilmember Bryant that \$100.00 be donated to the Annual Community Easter Egg Hunt that is being organized by Mona Marcotte. This event has been scheduled for March 23, 2002. Motion was seconded by Councilman Ross and approved.

Council discussed the upcoming spring clean-up scheduled for April 20, 2002. Utility Superintendent Kalcik presented costs to have Sunflower Sanitation pick up the trash at each residence or to have two (2) roll off dumpsters placed at different locations around town. Council agreed that they would like the trash picked up at each residence at a cost of \$150.00 per truck and a landfill fee of \$30.00 per ton. Officer Call has talked to a local tree trimmer that is willing to assist the city with tree trimming on April 20, 2002. Council discussed the most appropriate location to burn the limbs that are collected. City Clerk Stadler was asked to prepare a flier advertising the spring clean-up. This flier will be included with the March water/sewer bills. It will state that if anyone needs assistance with removing tree limbs that are in violation of city ordinance, they should call city hall. City Clerk Stadler was asked to contact City Attorney Hanson regarding several insurance questions the council had regarding this project. Utility Superintendent Kalcik was asked to contact Sunflower Sanitation regarding a list of items that they will or will not pick up. Officer Call will follow up with the tree trimmer about this project.

Officer Call gave the monthly police report.

Officer Call told council that the Bicycle Safety Program has tentatively been scheduled for April 6, 2002.

Council was advised that Part Time Light Custodian Monica Juedes-Essman is scheduled to have surgery this week and will be off work for approximately six (6) weeks. Council discussed the options available for having the buildings cleaned until she returns in six (6) weeks. Officer Call indicated that he would clean the police department until she returns. In regards to the community building and city hall, City Clerk Stadler was instructed to talk to an individual recommended by Mrs. Essman to clean these buildings until she returns.

Building/Grounds Superintendent Taylor informed council that Mindy Pfannenstiel has accepted the position of Part Time Summer Help. He indicated that she appreciates the council considering her for summer employment again.

Building/Grounds Superintendent Taylor reported that Carney Construction, Inc. has replaced the guttering on the south side of city hall. He said the guttering is leaking at several seams and they should be back

Regular session March 4, 2002 cont'd.

to repair these seams sometime within the next couple of weeks. Council agreed that their payment for services should be withheld until these repairs are made.

Motion was made by Councilman Ross that Building/Grounds Superintendent Taylor purchase two (2) weed eaters at an approximate cost of \$234.00 each. Motion was seconded by Councilman Kruger and approved.

Building/Grounds Superintendent Taylor asked council to consider having a sprinkler system installed at the community building. He presented two (2) cost estimates but council agreed that he should obtain a couple of more estimates before final action is taken on the matter. Councilman Boxberger indicated that he would also obtain a bid prior to the next meeting.

Councilman Ross asked Utility Superintendent Kalcik and Building/Grounds Superintendent Taylor if the school has contacted them about erecting a donated scoreboard at the City Park. At a previous meeting the council had indicated that the city would be willing to run electricity to this scoreboard. Councilman Ross asked them to contact the school district to determine the status of this project.

Councilman Kruger asked Utility Superintendent Kalcik if he ever repaired the lights at the tennis courts. Kalcik stated that he has not made these repairs yet. Councilman Kruger indicated that he would like to have these lights working sometime this Spring.

Councilman Kruger inquired about the future development of Rice Road. He was informed that this road must be developed prior to building permits being issued for Lots 1 thru 6, Block "C", Lakeland Subdivision. The city is unsure as to when the developer is planning on proceeding with this development.

Councilman Kruger told council it is time to proceed with another storm drain replacement project. Mayor Smith asked that this matter be placed on that next agenda. City Clerk Stadler was asked to review the current budget and determine how much money was budgeted for this project.

Councilmember Deiter asked council if they want to replace the fence that was taken down at city hall. They agreed that this area looks fine without a fence, since the entire parking lot is now paved.

Council discussed replacing the curb and guttering in front of city hall. City Clerk Stadler was asked to determine if this project was included in the current budget.

Councilmember Deiter asked Building/Grounds Superintendent Taylor if there are enough flowers planted around the "Welcome to Silver Lake" signs. Taylor indicated that there have been a lot of perennials planted and he is not sure if there are going to be more planted. Councilmember Deiter reminded council that the Grove Harvest Grange Ladies had volunteered to plant these flowers. She will contact these ladies and ask if they are planning on planting more flowers.

Mayor Smith informed council of an upcoming Topeka Metropolitan Planning Commission meeting.

Mayor Smith asked Utility Superintendent Kalcik if he looked into the low water pressure problem that a resident reported at the last meeting. Kalcik indicated that he had looked into this problem and the low water pressure is being caused by an internal line problem, not a problem with the city water line.

Mayor Smith also mentioned a complaint he received concerning salt and sand mixture being thrown on several vehicles along Highway 24 during the last snowstorm. No action was taken on this complaint.

Regular session March 4, 2002 cont'd.

A complaint has been received concerning the deteriorating condition of the railroad crossing on Thomas Road. Utility Superintendent Kalcik was asked to contact the railroad about this complaint.

Mayor Smith asked Utility Superintendent Kalcik if he has obtained a bid to have electricity installed for a generator at the community building. Kalcik indicated that he has an electrician scheduled to meet with him regarding this project.

Mayor Smith asked City Clerk Stadler to prepare a Proclamation for Fair Housing Month as requested by the Kansas Department of Commerce and Housing.

A letter has been received from Blue Cross & Blue Shield regarding the Kansas Insurance Commissioner denying their request to demutualize and affiliate with Anthem Blue Cross and Blue Shield.

Mayor Smith reported that he is still in the process of preparing the Kansas Wildlife and Parks Grant Application. He is trying to obtain a copy of a successful grant application for reference purposes.

A letter has been received from Tri-County Drainage District No. 1 regarding the City of Silver Lake requiring storm water retention facilities in new areas of development in Silver Lake. City Clerk Stadler advised that she has provided a copy of this letter to City Attorney Hanson for his review.

Shawnee County Emergency Communications provided information to the council regarding Kansas Severe Weather Awareness Week – March 11<sup>th</sup> through March 15<sup>th</sup>. The annual Statewide Tornado Safety Drill is scheduled for Tuesday, March 12<sup>th</sup>.

Mayor Smith reminded council to read the "League News" publication included in their packets. This publication regarding legislative updates includes information on 3<sup>rd</sup> class cities.

The city has received a newsletter from the Kansas Department of Transportation regarding highway improvements in this area.

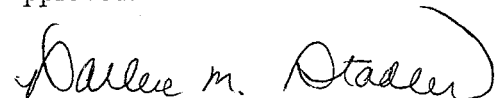
Discussion was held concerning a letter City Clerk Stadler received from an employee regarding a purchase they recently made. Officer Call indicated that he would follow up on this issue.

Council advised Building/Grounds Superintendent Taylor that he did a good job repainting the conference room at city hall.

Mayor Smith reminded council that the next meeting is scheduled for Monday, March 18, 2002 at 5:30 P.M. Councilmember Bryant advised that she would not be able to attend this meeting.

Mayor Smith has prepared a letter to be sent the Kansas Department of Transportation declining their offer for a Curb and Guttering Project. He also asked for their assistance in lowering the current speed limit of 40 mph on the curve near Wehner's Thriftway.

With no further business to come before the council, Councilman Boxberger moved to adjourn the meeting at 6:55 P.M. The motion was seconded by Councilman Kruger and approved.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING MARCH 18, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening March 18, 2002 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Mike Kruger, Bill Ross (3) Absent: Nancy Bryant, Jean Deiter (2).

Motion was made by Councilman Boxberger, seconded by Councilman Ross and approved that the minutes from the last regular session held on March 4, 2002 be accepted.

Mayor Smith informed council that there is a bill being paid tonight to renew the city insurance policy with Bolz Insurance, Inc. He noted that there was a rate increase. Council discussed possibly doing a rate comparison with other municipalities but agreed that this may be difficult because of the wide range of property and automobiles that other municipalities may insure.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilman Boxberger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Mike Kruger, Bill Ross (3) NAY: None. Ordinance was declared passed and was given no. 1876.

Mr. Mike Henry with Sunflower Sanitation, llc. was present to discuss the upcoming spring clean-up scheduled for April 20, 2002. He confirmed that they would pick the trash up at each residence at a cost of \$150.00 per truck and a landfill fee of \$30.00 per ton. He said that if there is an abundance of old appliances and furniture they will bring a trailer and haul those to the dump separately. They would begin picking up trash at 8:00 A.M. and all trash will be picked up on April 20<sup>th</sup>. Council discussed the options for limb removal. Utility Superintendent Kalcik was asked to assess the amount of limbs being set by the curb the night before to determine if we should have the trash truck haul them or whether the city employees should pick them up and dispose of them. In regards to the local tree trimmer that is willing to assist the city with tree trimming, the city should treat him as an employee in order to have him covered under the city insurance policy. Building/Grounds Superintendent Taylor was asked to contact him regarding this issue. Utility Superintendent Kalcik was asked to contact a local resident that owns a chipper regarding the cost to rent a chipper.

Building/Grounds Superintendent Taylor presented several additional cost proposals for having a sprinkler system installed at the community building. The lowest proposal was received from Mainstream Lawn Sprinklers, Inc. Their proposal of \$2,785.00 did include a required anti backflow valve but the city will be responsible for tapping into the water line. Building/Grounds Superintendent Taylor explained the necessity of this system, which was not a budgeted item. It was noted that the cost of the system would come out of the general fund. Motion was made by Councilman Ross, seconded by Councilman Boxberger and approved that the \$2,785.00 proposal received from Mainstream Sprinklers, Inc. be accepted.

Council discussed proceeding with the next phase of the storm drainage replacement project. City Clerk Stadler reported that there was \$90,000.00 included in the current budget for this project. Utility Superintendent Kalcik mentioned several locations that need storm drain inlets to improve the drainage in those areas. After discussion council directed Utility Superintendent Kalcik to contact Bartlett & West Engineers regarding this drainage project. Council would like them to review the 1993 Storm Drainage Master Plan and determine what the next phase of this drainage project should consist of. Further discussion concerning this matter was scheduled for the April 15, 2002 meeting.

Regular session March 18, 2002 cont'd.

Mayor Smith reported that he has received a copy of a successful Kansas Wildlife and Parks Grant Application. The city is applying for a grant for park improvements. He said that with the assistance of City Attorney Hanson and the city employees the city should be able to meet the filing deadline of May 1, 2002.

Utility Superintendent Kalcik asked council if they want him to repair the tennis court lights or replace them. Council agreed that he should just repair them for now and if the city is awarded a Kansas Wildlife & Parks Grant, they may consider purchasing new lights.

Building/Grounds Superintendent Taylor told council that something needs to be done with the concrete culvert end that is being stored in the parking lot at the park. He said this culvert end was taken out of the ditch to the north of Casey's General Store when the new sluice gate was put in. Several complaints have been received concerning this culvert end being stored at the park. Utility Superintendent Kalcik was asked to contact the county public works department to see if they would have a need for this culvert end.

Utility Superintendent Kalcik told council that he would like to purchase a pipe locator to assist with locating water and sewer lines. This item was included in the current budget. Motion was made by Councilman Ross, seconded by Councilman Kruger and approved that Utility Superintendent Kalcik purchase a pipe locator with the price not to exceed \$2,000.00. Kalcik indicated that he might purchase this locator when he is at the Kansas Rural Water Association Conference next week.

Motion was made by Councilman Ross to approve a Proclamation proclaiming the month of April as Fair Housing Month in Silver Lake. Motion was seconded by Councilman Boxberger and approved.

City Clerk Stadler told council that they are invited to the annual fire department dinner that is being held on April 7, 2002. They need to let Stadler know whether or not they will be attending this dinner. Mayor Smith indicated that he would be out of town and would not be able to attend but would like a member of council to attend on behalf of the city. Councilman Ross indicated that he may be able to attend.

Utility Superintendent Kalcik reported that the scoreboard has been erected at the city park. They also moved a dirt pile that had become a nuisance.

Motion was made by Councilman Kruger to approve the Farm Lease Agreement with Wendall Mohler, Dennis Mohler, Robert Mohler and Frank Dougan. The terms of this agreement are for the 2002 crop season and are the same as previous agreements. Motion was seconded by Councilman Boxberger and approved.

Mayor Smith reminded council that the Annual City Wide Easter Egg Hunt is scheduled for March 23, 2002 at 10:30 PM.

The Bicycle Safety Program has been scheduled for April 6, 2002.

Mayor Smith asked how the temporary part time custodian is doing with cleaning the buildings. He was informed that everything is going okay.

Building/Grounds Superintendent Taylor told council that the guttering leaks have been repaired at city hall. Their payment for services will be withheld until he is confident that the guttering is no longer leaking.

Regular session March 18, 2002 cont'd.

City Clerk Stadler advised council that Councilmember Deiter has talked to the Grove Harvest Grange Ladies about the flowers they have planted around the "Welcome to Silver Lake" signs. They indicated that they would plant more flowers if needed.

Mayor Smith asked Utility Superintendent Kalcik if he has made contact with a railroad representative regarding the deteriorating condition of the railroad crossing on Thomas Road. Kalcik indicated that he had not contacted them as he thought Officer Call was instructed to do this. Mayor Smith asked Kalcik to follow up on this issue.

Utility Superintendent Kalcik advised that he is scheduled to meet soon with an electrician regarding the cost to have electricity installed for a generator at the community building.

A letter has been received from Tri-County Drainage District No. 1 regarding the City of Silver Lake requiring storm water retention facilities in new areas of development in Silver Lake. City Attorney Hanson has reviewed this letter and indicated that there is no action to be taken on this matter.

The city has received a franchise fee check from Galaxy Cablevision. These fees were delayed due to bankruptcy procedures. This letter indicated that the franchise fees would be paid promptly in the future. City Clerk Stadler reminded council that the current franchise agreement with Galaxy Cablevision expires this fall.

Mayor Smith updated council on certain issues included in the "League News" publication. This publication regarding legislative updates includes information on 3<sup>rd</sup> class cities.

Mayor Smith reminded council that the next meeting is scheduled for Monday, April 1, 2002 at 5:30 P.M. He noted that he would not be able to attend this meeting. The following meeting is scheduled for April 15, 2002 at 5:30 P.M.

With no further business to come before the council, Councilman Boxberger moved to adjourn the meeting at 7:00 P.M. The motion was seconded by Councilman Kruger and approved.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING APRIL 1, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening April 1, 2002 with President of the Council, Jean Deiter conducting the meeting with the following Councilmembers present: Nancy Bryant, Mike Kruger, Bill Ross (4) Absent: Mayor Mack Smith, David Boxberger (2).

Motion was made by Councilman Ross, seconded by Councilman Kruger and approved that the minutes from the last regular session held on March 18, 2002 be accepted.

Council reviewed the monthly financial report prepared by Councilman Boxberger.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Bryant and seconded by Councilman Ross that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1877.

Motion was made by Councilman Ross to approve the application for liquor license renewal received from Jason Cook for Cook's Retail Liquor. Motion was seconded by Councilmember Bryant and approved. Officer Call inquired about the current fee being charged for a liquor license. City Clerk Stadler said that the current fee is \$300.00. She indicated that she would contact other cities to determine what they charge for a liquor license.

Motion was made by Councilman Ross to approve written request received from Shawnee County Fire District No. 1 to use the community building on April 7, 2002 for their annual department dinner. Motion was seconded by Councilman Kruger and approved. The fees for this use will be waived.

Motion was made by Councilman Kruger to approve written request received from the Shawnee County Election Office to use the community building on Tuesday, August 6, 2002 for the primary election and on Tuesday, November 5, 2002 for the general election. Motion was seconded by Councilmember Bryant and approved. The user fee for this use will be waived.

City Attorney Hanson presented a draft Land and Water Conservation Fund Grant Application that the city will be submitting to the Kansas Wildlife and Parks Department. He told council that the application deadline is May 15, 2002. They discussed several issues relating to this grant application including whether or not to include the cost to bury the overhead utility lines as part of the grant. This matter was tabled until the next meeting to allow council time to thoroughly review this grant and consider the options in regards to the overhead lines. Councilman Ross suggested that a note be made in the application that the current playground equipment is not handicapped accessible.

Officer Call gave the monthly police report.

Officer Call told council that the Annual City Wide Easter Egg Hunt went well.

Officer Call told council that he and Officer Crow received valuable training at the Kansas Narcotics Officers Association Annual Conference they attended last week.

Regular session April 1, 2002 cont'd.

Councilman Kruger inquired about the police officers schedule last Thursday as there was a loud vehicle racing through Silver Lake. Officer Call said that there was an officer on duty and that he did mention this vehicle on his activity sheet.

Officer Call reminded council that the Bicycle Safety Program is scheduled 1:00 P.M. – 3:00 P.M. on April 6, 2002. He reminded Utility Superintendent Kalcik that he would need the barricades for this event.

Utility Superintendent Kalcik told council that Midwest Tank Company would be cleaning the interior of the old water tower next Tuesday.

Councilmember Deiter asked Utility Superintendent Kalcik what the rock that it being stored by the police station is for. He indicated that this rock would be used for alley maintenance.

Utility Superintendent Kalcik told council that he has met with an electrician regarding the cost to have electricity installed for an emergency generator at the community building. The total cost to install a 200-amp single-phase transfer switch is \$790.00. The council is considering installing an emergency generator so residents have somewhere to go if the city is without electricity for a long period of time. Councilmember Deiter suggested that a letter be written to the senior citizens asking their input on this matter.

Council was reminded that Bartlett & West Engineers is scheduled to attend the next meeting to discuss the storm drainage replacement project.

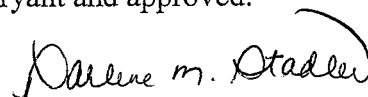
A question was asked about issuing building permits for structures that are erected on property but will only be there temporarily. City Attorney Hanson will meet with Utility Superintendent Kalcik and research this issue prior to the next meeting.

Building/Grounds Superintendent Taylor reported that the sprinkler system should be installed at the community building sometime within the next couple of weeks.

City Clerk Stadler reminded council that the annual fire department dinner is scheduled for April 7, 2002 and they are all invited. Councilman Ross indicated that he is planning on attending this dinner.

Building/Grounds Superintendent Taylor told council that the guttering that was installed recently at city hall is no longer leaking.

With no further business to come before the council, Councilman Kruger moved to adjourn the meeting at 5:30 P.M. The motion was seconded by Councilmember Bryant and approved.



Darlene M. Stadler,  
City Clerk



REGULAR SESSION MONDAY EVENING APRIL 15, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening April 15, 2002 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Bill Ross (4) Absent: Mike Kruger (1).

Motion was made by Councilman Ross, seconded by Councilmember Deiter and approved that the minutes from the last regular session held on April 1, 2002 be accepted following a grammatical correction being made.

Councilmember Deiter inquired as to when the rock being stored near the police station is going to be moved. Utility Superintendent Kalcik advised that as soon as he has time the rock would be used for alley maintenance. Councilmember Deiter asked that this rock be removed as soon as possible.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Bryant and seconded by Councilman Ross that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1878.

Council discussed donations for 2002 ball diamond upkeep. They were advised that the Lions Club is not requesting funds this year as their diamond is being used by organizations that also receive money from the city for ball diamond upkeep. Mike Burton was present representing the American Legion and Sam Grant and Steve Willett were present representing the Silver Lake Ball Association. They updated council on diamond upkeep projects they have planned for this year. Motion was then made by Councilman Ross that \$2,000.00 be donated to the Silver Lake Ball Association and \$1,000.00 be donated to the American Legion for ball diamond upkeep. Motion was seconded by Councilmember Bryant and approved.

Mrs. Connie Mellies representing the Silver Lake Wrestling Club was present and advised that they would like council to consider allowing fireworks to be sold within the corporate limits of Silver Lake. The sale of all fireworks is currently prohibited in Silver Lake. This matter was discussed and council agreed that making this change would not be possible due to time restraints. Also, after considering all the issues involved with allowing fireworks to be sold in Silver Lake, it is in the best interest of the city to continue to prohibit the sale of fireworks.

Mr. Greg Dekat with Bartlett & West Engineers was present to update council on the Lead/Copper Project. He advised that the chemical Klenphos is starting to lower the copper level in the water system. They are scheduled to conduct another water test on approximately April 23<sup>rd</sup> and they are expecting the copper levels to continue decreasing.

Mr. Greg Dekat also presented a preliminary engineer's estimate for extending the storm sewer on Beaubien. This would replace the storm sewer from Pottawatomie to the lake, which is approximately 1300 feet. Council discussed possible funding options for this project. City Attorney Hanson said that he would research the funding options discussed and report his findings to council at a future meeting.

Council discussed the draft application for the Land and Water Conservation Fund Grant that has been prepared by City Attorney Hanson. The Lions Club has provided a letter of support for this project which will be included with the grant application. After discussion council agreed to add an additional \$14,000.00 to this grant request. Utility Superintendent Kalcik was asked to provide information on bleachers and play equipment for toddlers with the total costs of these items equaling approximately \$14,000.00. City Attorney Hanson will then add this information and finalize the grant application.

Regular session April 15, 2002 cont'd.

Motion was made by Councilman Boxberger, seconded by Councilmember Deiter and approved that David Stadler be appointed to vote for the City of Silver Lake at the annual meeting to elect supervisors for Tri-County Drainage District No. 1.

A written request has been received from Shawnee County Parks & Recreation to use the community building for several upcoming classes. They would like use of the building on Monday evenings from 5:30 – 7:00 P.M. for dance and on Wednesday evenings from 6:00 – 7:00 P.M. for yoga. Motion was made by Councilman Ross, seconded by Councilmember Bryant and approved that these requests be approved. The fees for these uses will be waived.

Mayor Smith reminded council that the spring clean-up is scheduled for April 20, 2002. Utility Superintendent Kalcik and Building/Grounds Superintendent Taylor will be working part of the day to assist with this clean-up. Kalcik has called Sunflower Sanitation, llc. and advised them to bring out a trailer as the city has received a lot of calls about old furniture and appliances. Kalcik was also instructed to make a determination the night before as to whether the trash truck should haul off the limbs or they should be hauled by the city and then put through a chipper.

Utility Superintendent Kalcik told council that the vacuum sweeper used at the community building is not working. Council agreed that he should see if the sweeper can be repaired before they consider purchasing a new one.

Motion was made by Councilman Boxberger, seconded by Councilman Ross and approved that the credit limit for Utility Superintendent Kalcik's credit card be increased to \$2,000.00.

Motion was made by Councilmember Bryant, seconded by Councilman Boxberger and approved that Officer Crow be authorized to purchase the materials needed for the 5<sup>th</sup> Grade D.A.R.E. Graduation that is scheduled for April 29, 2002 at 7:00 P.M. The total cost for these materials is \$593.42.

Officer Call reported that several bills have been received from Kustom Signals, Inc. for repairs made to the video camera. He has asked City Clerk Stadler to hold on to these bills until he has talked to a company representative about this issue.

Council approved Officer Call to attend the "Investigating Physical and Sexual Child Abuse Class", being presented in Salina by the Office of the Attorney General. The total cost to attend this class is \$20.00.

Officer Call reported that the Bicycle Safety Program held on April 6, 2002 was well attended. He noted that they had approximately thirty (30) volunteers.

Utility Superintendent Kalcik reported that he has found somewhere to store the concrete culvert end that is currently being stored in the parking lot at the park. It will be moved as soon as there is equipment available to move it.

City Clerk Stadler reported that the city has received no response from the senior citizens regarding the emergency generator the council is considering having installed at the community building. The council has asked them for their input regarding this matter.

Councilman Ross told council that he enjoyed the Annual Fire Department Dinner that he attended on April 7, 2002.

Regular session April 15, 2002 cont'd.

City Attorney Hanson reported that he is still researching whether or not building permits should be required for structures that are erected on property but will only be there temporarily. He will meet with Utility Superintendent Kalcik to try to reach a conclusion in regards to this issue.

Mayor Smith distributed some information regarding the Kansas Open Records Act applying to electronic mail communications between members of council.

Councilmember Deiter inquired about the plaque that was broken at the community building over the weekend. Utility Superintendent Kalcik was asked to follow up on this issue.

Councilman Ross commented that he would like to see a web site created for the City of Silver Lake sometime in the future.

Motion was made by Councilmember Deiter, seconded by Councilman Ross and approved that council adjourns into executive session at 7:30 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 8:00 P.M. City Attorney Hanson and Officer Call were asked to be present during this executive session.

The regular session resumed at 8:00 P.M.

Motion was made by Councilmember Deiter, seconded by Councilman Ross and approved that council adjourns into executive session at 8:00 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 8:05 P.M. City Attorney Hanson and Officer Call were asked to be present during this executive session.

The regular session resumed at 8:05 P.M.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 8:05 P.M. The motion was seconded by Councilman Ross and approved.

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING MAY 6, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening May 6, 2002 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) Absent: None.

Motion was made by Councilmember Deiter, seconded by Councilman Ross and approved that the minutes from the last regular session held on April 15, 2002 be accepted.

Councilman Boxberger gave the monthly financial report.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilmember Bryant that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1879.

Motion was made by Councilman Ross to approve the final draft of the Land and Water Conservation Fund Grant that has been prepared by City Attorney Hanson. The city is applying for this grant for park improvements. The total grant request is for \$37,626.00 with the city matching these funds for a total project amount of \$75,252.00. Motion was seconded by Councilman Kruger and approved.

In accordance with the statues, Mayor Smith presented to council for their approval the following names for appointive offices to the City of Silver Lake: City Clerk - Darlene Stadler, Assistant City Clerk - Deloris Bell, Utility Superintendent - Russell Kalcik, Building/Grounds Superintendent - Ronald Taylor, Chief of Police - Randall Call, Police Officer - Kent Crow, Part Time Police Officer - Bradley Snyder, Part Time Police Officer - Tracey Trammel, Part Time Police Officer - Anthony Garcia, Part Time Police Officer - Rick Miller, Part Time Light Custodian - Monica Juedes-Essman, City Attorney - Gary Hanson, Assistant City Attorney - Tom Barnes, City Judge - Karen Wittman. By motion duly made by Councilmember Bryant, the council approved the list of names submitted by Mayor Smith for their appointive positions for a term of one (1) year. Motion was seconded by Councilman Boxberger and approved. The appointment for the City Engineer position was tabled until the next meeting.

Motion was made by Councilman Boxberger that the city terminate the Agreement for Engineering Services with Ron Kuhn effective May 20, 2002. Motion was seconded by Councilmember Deiter and approved.

City Clerk Stadler was asked to contact Greg Dekat with Bartlett & West Engineers, Inc. and discuss his willingness to be appointed as the City Engineer for the city. The city currently has a Professional Engineering Service Agreement for On Call Support with Bartlett & West Engineers, Inc.

Officer Call gave the monthly police report. He discussed with council changes he is making to the schedules for the part time officers.

A complaint has been received from a resident concerning the high weeds, trash and a junk car on some property located on Madore. Officer Call indicated that he would make contact with the owner of this property and advise that they need to clean it up. City Clerk Stadler will also contact City Attorney Hanson regarding a notice being sent to this property owner.

Regular session May 6, 2002 cont'd.

Mayor Smith distributed donation thank you letters received from the After Prom Committee and Mona Marcotte, the organizer of the Silver Lake Community Easter Egg Hunt.

A letter has been received from the Federal Aviation Administration regarding an aeronautical study they are conducting on an antenna tower in this area that exceeds obstruction standards. Council agreed that they have no comment in regards to this study.

Councilman Ross told council that he is concerned that the low-lying property near the city park at the end of Rice Rd. is making this area favorable for mosquitoes. Council will talk to Utility Superintendent Kalcik about this matter at the next meeting. They will get an update on how these mosquito magnets are working and when he is planning on moving them to the city park at the end of Rice Rd.

After discussion council agreed that they would like Utility Superintendent Kalcik to provide them with a material safety data sheet and label for the spray that they use for mosquito control. They would also like information on radon levels in Silver Lake. Officer Call noted that he has recently received information on radon levels in the area. He said he would provide this information to the council prior to the next meeting.

Motion was made by Councilman Boxberger to renew the Certificate of Deposit that matures at Silver Lake Bank on May 21, 2002. Motion was seconded by Councilman Ross and approved.

Councilman Kruger asked council what was decided at the last meeting about the preliminary engineer's estimate for extending the storm sewer on Beaubien. Mayor Smith told him that City Attorney Hanson was asked to research the funding options for this project.

Motion was made by Councilmember Deiter that Officer Call attends a training seminar in June for supervision and leadership skills. The cost for this training is \$275.00 plus lodging. Motion was seconded by Councilman Kruger and approved.

Council was advised that the rock that was being stored near the police station has been moved.

Utility Superintendent Kalcik provided council with a report on the spring clean-up that was held on April 20, 2002. He estimated that approximately eighty (80) to one hundred (100) residents had limbs or extra trash set out for pick up on this day.

Mayor Smith reported that the D.A.R.E. Graduation went well and that Officer Crow did a good job. He stated that even though the school district and the city may be facing budget cuts next year, he hopes there is a way to continue offering the D.A.R.E. Program in the Silver Lake district.

Officer Call reported that Kustom Signals, Inc has repaired the video camera. There was no cost to the city for these repairs.

City Clerk Stadler was asked to remind Utility Superintendent Kalcik and City Attorney Hanson that they need to follow up with council as to whether or not building permits should be required for structures that are erected on property but will only be there temporarily.

Mayor Smith signed the Statement of Values for property that the city has included under the city insurance policy. City Clerk Stadler will forward these statements to City Insurance Agent Ron Bolz.

Regular session May 6, 2002 cont'd.

The Shawnee County Clerk has computed the Motor Vehicle and Recreational Vehicle estimates for the Silver Lake taxing district. Mayor Smith provided a comparison of these tax estimates and the estimated taxes for the last two (2) years.

Mayor Smith reminded council to review the legislative updates provided by the League of Kansas Municipalities and Senator David Jackson.

The council reviewed a newsletter from the Kansas Department of Transportation regarding highway improvements in this area.

A letter has been received from Cohen and Esrey Development, L.L.C. advising the council of the services they provide to municipalities.

Due to several scheduling conflicts the next meeting scheduled for May 20, 2002 will be held at 4:30 P.M. instead of 5:30 P.M.

Mayor Smith told council that he would like a new computer purchased for city hall sometime in the near future. Also, the current programs need to be updated. The police department can then use the old computer for reports.

Officer Call discussed with council police coverage for the upcoming holiday.

Officer Call has received a request from several residents for "Deaf Child Area" signs to be placed near their residences. City Clerk Stadler will ask Utility Superintendent Kalcik to provide sign costs and sign placement regulations to council for the next meeting.

Officer Call told council that if they ever need a traffic flow study completed, the patrol car video camera is now capable of recording traffic flow, time, date and speed of vehicles.

Motion was made by Councilman Ross, seconded by Councilman Kruger and approved that council adjourns into executive session at 6:45 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 6:50 P.M. Officer Call was asked to be present during this executive session.

The regular session resumed at 6:50 P.M.

With no further business to come before the council, Councilman Ross moved to adjourn the meeting at 6:50 P.M. The motion was seconded by Councilman Kruger and approved.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING MAY 20, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening May 20, 2002 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) Absent: None.

Motion was made by Councilmember Deiter, seconded by Councilmember Bryant and approved that the minutes from the last regular session held on May 6, 2002 be accepted.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Kruger and seconded by Councilman Ross that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1880.

A letter has been received from Gerald Blankenship, President of the Silver Lake Senior Citizens, Inc. regarding the emergency generator the council is considering having installed at the community building. The council had recently asked them for their input regarding this matter. His letter indicated that they feel the installation of a generator is a great idea and may prevent hardship for residents should the city ever be without power for an extended period of time. Motion was then made by Councilman Ross that the \$790.00 electrical bid received from Circle C Electric, Inc. for the installation of a 200 amp single transfer switch at the community building be approved. It was noted that the city already has a generator that will be used for this purpose. Motion was seconded by Councilmember Bryant and approved.

Utility Superintendent Kalcik has provided council with sign costs and sign placement regulations for "Deaf Child Area" signs. Officer Call had reported at the last meeting that he received a request that these signs be placed in several neighborhoods in Silver Lake. Officer Call was asked to follow up on this matter prior to council taking further action. The approximate cost for these signs is less than \$100.00.

Utility Superintendent Kalcik reported that he has some scrap iron and motors out of the dismantled lift station that he needs to dispose of. Council agreed that these items should be disposed of to help clean up the area behind the city shop.

Utility Superintendent Kalcik asked council if they want to have the streets cleaned this year. Council agreed that some of the streets do need to be cleaned and instructed Kalcik to contact the county to see if they could provide this service again this year.

Council discussed proposed street repairs for this year. Utility Superintendent Kalcik stated that there are several areas on Madore and Thomas Road that need to be repaired. He was instructed to contact the city engineer and have him proceed with preparing bid specifications for this street repair project. Councilman Kruger inquired as to whether or not the construction of sidewalks could be taken out of the Special Highway Fund. Council also discussed several areas near the grade school that could use sidewalks. It may be difficult to construct sidewalks in several areas near the school due to the drainage ditches. Further discussion concerning this issue was tabled until City Attorney Hanson is present.

City Clerk Stadler presented information received from Blue Cross and Blue Shield concerning a new Group Voluntary Dental Plan. With this plan council has the option to contribute some, all, or none of the cost. Stadler was instructed to ask the eligible employees if they are interested in this dental plan, as they would be responsible for 100% of the cost.

Regular session May 20, 2002 cont'd.

Officer Call told council that he has received several complaints from residents concerning one of the trash service providers for Silver Lake. He indicated that he is following up on these complaints.

Officer Call also reported that a police officer was recently involved in a traffic accident with a school bus. There was only minor damage done to the patrol car and there was no damage done to the bus.

Councilman Ross thanked Utility Superintendent Kalcik for providing the council with the material safety data sheet and label for spray that they use for mosquito control. He also thanked Officer Call for providing information on radon levels in Silver Lake. This information will be discussed at the next meeting to allow council time to review it. Mayor Smith also asked Utility Superintendent Kalcik to contact Silver Lake Fire Chief Joe Hawkins and the Kansas Department of Health and Environment to determine if they have updated information on radon.

Utility Superintendent Kalcik told council that the mosquito magnets are working real well. Councilman Ross told Kalcik that he would like to see one (1) of these magnets placed at the east end of the city park on Rice Rd. as there is low-lying property that is making this area favorable for mosquitoes. Kalcik indicated that he would place a magnet at this location sometime this week.

Councilman Kruger inquired as to whether or not there is anything in the city code that prohibits a resident from constructing a pond in their back yard. He was advised that there is nothing that prohibits this.

In accordance with the statues, Mayor Smith presented to council for their approval the following name for appointive office to the City of Silver Lake: City Engineer – Greg Dekat. By motion duly made by Councilmember Bryant, the council approved this name submitted by Mayor Smith for his appointive position for a term of one (1) year. Motion was seconded by Councilman Kruger and approved.

Utility Superintendent Kalcik and City Attorney Hanson have determined that no building permit should be required for structures that are erected on property but will only be there temporarily.

Mayor Smith told council that at the meeting scheduled for June 3, 2002 council is going to discuss the discharge of fireworks on the 4<sup>th</sup> of July. Officer Call indicated that he would contact other municipalities to determine what their rules and regulations are in regards to discharging fireworks. Council would also like to discuss police coverage for the upcoming holiday.

Council reviewed the Public Water Supply Capacity Survey recently completed by Utility Superintendent Kalcik. This form will be submitted to the Kansas Department of Health & Environment as requested.

A letter has been received from Chapman Securities, Inc. advising the council of the services they provide to municipalities.

A letter has been received from the Office of the County Clerk requesting information on outstanding bonds as of June 30, 2002. City Clerk Stadler has responded to this request.

The Kansas Rural Water Association has provided the city with information on Kansas Water Rights.

Mayor Smith told council that included with the Kansas Government Journal is the 2002 Tax Rate Book. This book includes the 2001 taxes levied for 2002.



Regular session May 20, 2002 cont'd.

Mayor Smith reminded council to review the legislative updates provided by Senator David Jackson.

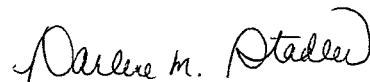
Due to scheduling conflicts, the next meeting scheduled for June 3, 2002 will be held at 4:30 P.M. instead of 5:30 P.M. The following meeting will be held on June 17, 2002 at 5:30 P.M.

Councilman Kruger advised that he would not be able to attend the June 3, 2002 meeting.

Motion was made by Councilmember Deiter, seconded by Councilman Boxberger and approved that council adjourns into executive session at 5:30 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 5:50 P.M. Officer Call was asked to be present during this executive session.

The regular session resumed at 5:50 P.M.

With no further business to come before the council, Councilmember Deiter moved to adjourn the meeting at 5:50 P.M. The motion was seconded by Councilman Kruger and approved.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING JUNE 3, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening June 3, 2002 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Bill Ross (3) Absent: Jean Deiter, Mike Kruger (2).

Motion was made by Councilmember Bryant, seconded by Councilman Boxberger and approved that the minutes from the last regular session held on May 20, 2002 be accepted.

Councilman Boxberger gave the monthly financial report.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilman Boxberger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Bill Ross (3) NAY: None. Ordinance was declared passed and was given no. 1881.

Mayor Smith asked Officer Call if he had spoke with the neighbors regarding the "Deaf Child Area" signs. He advised all the area neighbors were in favor of the placement of these signs. Utility Superintendent Kalcik advised the cost of each sign would be \$50.00. Motion was made by Councilman Ross, seconded by Councilman Boxberger and approved to order and erect these signs.

Council discussed letters from concerned citizens about the discharge of fireworks. Motion was made by Councilman Ross to adopt a Resolution authorizing the discharge of fireworks between the hours of 8:00 A.M. and 12:00 midnight on the days of July 3, 4, and 2002. Motion was seconded by Councilmember Bryant and approved.

Council reviewed the monthly police report prepared by Officer Call.

Utility Superintendent Kalcik advised that the City Engineer Greg Dekat would be coming out next week to look at the streets so he can begin preparing the bid specification for the street repair project. Councilman Boxberger suggested that the curb and guttering project in front of city hall be included as part of this project.

City Attorney Hanson told council that there is a resident in Silver Lake that can find no record of a permanent easement on their property. Hanson recommended that a title company be contacted and asked to research the title for this property and possibly two other properties. Utility Superintendent Kalcik was asked to follow up on this issue.

Building/Grounds Superintendent Taylor asked council if the trees near the city park at the end of Rice Rd. could be thinned out. He indicated that a resident that lives near this area is willing to take care of these trees. Council approved the removal of these trees.

Building/Grounds Superintendent Taylor advised council that he had been involved in an accident while driving the city truck. He explained the circumstances surrounding this accident.

City Attorney Hanson advised council that the attorney general said Special Highway Funds could be used for sidewalks.

Regular session June 3, 2002 cont'd.

City Attorney Hanson advised council that he had drafted a Standard Nuisance form as there is a resident in town that has several violations of city codes.

Councilman Ross asked Utility Superintendent Kalcik to place the mosquito magnets at the High School Track for the upcoming Relay for Life. Kalcik indicated that he would place them at this location sometime next week.

Councilmember Bryant asked if any city employees were interested in the Dental Plan. Mayor Smith advised that there was no interest.

Councilman Ross asked if there was any new information about the radon levels in Silver Lake. Mayor Smith advised that we have not received any new reports and asked Utility Superintendent Kalcik if he could obtain information on radon levels. Kalcik advised he would. Council decided to table this issue until the proper information could be obtained.

With no further business to come before the council, Councilman Ross moved to adjourn the meeting at 5:45 P.M. The motion was seconded by Councilman Boxberger and approved.

Deloris Bell,  
Assistant City Clerk

REGULAR SESSION MONDAY EVENING JUNE 17, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening June 17, 2002 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger (4) Absent: Bill Ross (1).

City Engineer Dekat was present to update council on the Lead/Copper Project. He said that the chemical Klenphos is continuing to lower the copper level in the water system. They are conducting another test this week as they are trying to determine the minimal maintenance dosage.

City Engineer Dekat also presented council with a preliminary engineer's estimate for the 2002 Street Repair Project. This estimate includes ten (10) areas to consider for this project. Council prioritized this list which includes street repairs, the construction of several sidewalks and replacing the entrance to city hall. City Engineer Dekat noted that it would take approximately thirty (30) days to prepare the bid specifications for this project. Council agreed that the bid specifications should include the entire project as presented by City Engineer Dekat with the sidewalks being included as an alternate bid. Council asked Utility Superintendent Kalcik to assist City Engineer Dekat with identifying the streets in town that need crack sealant as they would like this done when the street repair project is being completed. Also, council discussed the deteriorating condition of the railroad crossing on Thomas Road. Council would like this crossing repaired prior to the city making repairs to this road. Utility Superintendent Kalcik said he has been in contact with the railroad but they are not sure when this crossing will be repaired. It was suggested that City Attorney Hanson write a letter to the railroad requesting that this crossing be repaired as soon as possible.

City Engineer Dekat told council that he would like them to consider using the design-build process for the storm sewer extension project the council is considering. If the council would choose the design build process they would enter into a single contract for design and construction services. City Attorney Hanson indicated that he is still looking into the financing options for this proposed project. Further discussion about this proposed project was tabled until a future meeting.

Motion was made by Councilmember Bryant, seconded by Councilman Boxberger and approved that the minutes from the last regular session held on June 3, 2002 be accepted with the following change being made: Mayor Smith advised that we have not received any new reports and asked Utility Superintendent Kalcik if he could obtain information on radon levels.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Kruger and seconded by Councilmember Deiter that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger (4) NAY: None. Ordinance was declared passed and was given no. 1822.

The 2001 audit report prepared by Braunsdorf, Carlson & Clinkinbeard was presented to council for review. City Accountant Glenn will be at the next meeting to discuss this audit report.

Mayor Smith advised that preparation of the 2003 budget would begin at the next meeting when City Accountant Glenn is present. He asked council to prepare a list of items that they would like to include in this budget.

Regular session June 17, 2002 cont'd.

Utility Superintendent Kalcik presented council with updated information he received from the Kansas Department of Health and Environment regarding radon levels in Silver Lake. He explained that the Shawnee County Extension Office has radon level test kits available for \$1.00 if any resident wants to determine the level of radon in their house.

Mayor Smith advised council that the city was not awarded the Land and Water Conservation Grant that was being offered by the Kansas Wildlife and Parks Department. A representative of the Wildlife and Parks Department told Mayor Smith that the city submitted a good grant but the total project cost was not enough. She encouraged the city to apply for this grant next year.

Utility Superintendent Kalcik has been contacted by a resident that has several questions about his property being located in the flood zone and the building permit that authorized the construction of his house. This information was given to City Attorney Hanson for further research.

City Attorney Hanson was asked what the status is of the model floodplain ordinance that the Division of Water Resources, Kansas Department of Agriculture provided to the council for their consideration. Hanson told council that this ordinance must be accepted by the Silver Lake Planning Commission prior to being presented to council for their approval. At their last meeting the planning commission tabled taking action on this ordinance indefinitely.

Council approved Building/Grounds Superintendent Taylor attending the annual Water & Wastewater Operators School being held in Lawrence July 30 – August 2, 2002.

Building/Grounds Superintendent Taylor told council that the sand volleyball pit needs new sand and a net. He said it would be costly to replace the sand, but that is what needs to be done. Council discussed possibly including the cost to improve this volleyball pit in the Land and Water Conservation Grant they are going to apply for next year. No action was taken at this time.

Officer Call told council that he is scheduled to talk to the driver's education class on June 19, 2002 to discuss the rules and regulations set by the State of Kansas in regards to age restriction violations.

Officer Call told council that Municipal Court Judge Wittman has presented a new traffic fine schedule. Council reviewed this fine schedule which will increase the fines and court costs. It was noted that fines in Silver Lake have not been increased since 1994. Mayor Smith indicated that he would contact Judge Wittman prior to the next meeting to discuss these increases.

City Attorney Hanson updated council on an issue concerning a resident in Silver Lake that can find no record of a permanent easement on their property. He is in the process of rectifying this problem.

Officer Call told council that he has applied for and received a grant for upcoming D.A.R.E. Training. He will have City Attorney Hanson review this information prior to resubmitting it.

A letter has been received from the Kansas State Fire Marshal regarding a new fueling system that Utility Superintendent Kalcik installed for the generator located in the fire station. This new fueling system has numerous code violations. Kalcik indicated that he has removed this fueling system and the problem has been taken care of.

Regular session June 17, 2002 cont'd.

Councilman Boxberger told council that he would like to see the city assist with installing lights at the softball diamond at the grade school. Further discussion will be held when the school district proceeds with this project.

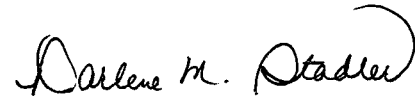
Officer Call discussed with council police coverage for the upcoming holiday. They also discussed employee time off around holidays.

A letter has been received concerning Park & Recreation Facility Inventory. This inventory is necessary to maintain eligibility for several Federal grants related to Parks and Recreation.

The Kansas Department of Transportation has provided council with information on several resurfacing projects for fiscal year 2005. The city has determined in the past that they are not eligible for these funding programs.

Due to scheduling conflicts, the meetings scheduled for July 1, 2002 and July 15, 2002 will be held at 4:30 P.M. instead of 5:30 P.M.

With no further business to come before the council, Councilman Boxberger moved to adjourn the meeting at 7:05 P.M.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING JULY 1, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening July 1, 2002 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger (4) Absent: Bill Ross (1).

Motion was made by Councilmember Bryant, seconded by Councilmember Deiter and approved that the minutes from the last regular session held on June 17, 2002 be accepted.

Review of the monthly financial report was tabled until the next meeting as the last appropriation ordinance was not complete do to a delay in receiving the bills from Kaw Valley Electric.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Deiter and seconded by Councilman Boxberger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger (4) NAY: None. Ordinance was declared passed and was given no. 1883.

Officer Call gave the monthly police report.

Utility Superintendent Kalcik told council that he would like to purchase approximately forty (40) tons of rock to use for miscellaneous projects and alley maintenance. The total cost for this rock would not exceed \$450.00. He noted that it would be stored behind the city warehouse. Council approved the purchase of this rock.

Utility Superintendent Kalcik asked council if he should spray for mosquitoes every Wednesday night as he did last year or every other Wednesday night. Mayor Smith asked City Clerk Stadler if she has received any complaints about mosquitoes. She indicated that she has received several complaints within the last couple of weeks. Council instructed Kalcik to continuing spraying mosquitoes on a weekly basis.

Officer Call told council that he received useful information at the supervision and leadership skill training seminar he recently attended in Wichita.

The council received a written request from the Silver Lake Library to waive the park user fee for their upcoming Annual Summer Reading Program Picnic. This use is scheduled from 2:00 P.M. to 4:00 P.M. on July 20, 2002. Council approved this request.

City Attorney Hanson reminded council that the current franchise agreement with Galaxy Cablevision will expire in September, 2002. He noted that he has recently been in contact with the state manager for Galaxy and they discussed the renewal of this agreement. Hanson was also advised that Galaxy recently installed a backup generator for the Silver Lake system. This generator will be used when Kaw Valley Electric is without power. Council discussed the possibility of adding a local access channel and increasing the current franchise fee of 3 %. City Attorney Hanson was instructed to contact Galaxy Cablevision and discuss these issues as the council would like to amend and extend the existing franchise agreement.

Mayor Smith reported that he has contacted Municipal Court Judge Karen Wittman regarding the new traffic fine schedule. She wanted to proceed with this increase on July 1, 2002. City Attorney Hanson explained that the city needs an order from Judge Wittman before proceeding with these increases. Also, the council would need an ordinance to increase court costs. Officer Call will discuss this issue with Judge Wittman prior to the next meeting.

Regular session July 1, 2002 cont'd.

City Attorney Hanson reported that he has not been contacted by the resident that has several questions about his property being located in the flood zone and the building permit that authorized the construction of his house.

City Attorney Hanson updated council on an issue concerning a resident in Silver Lake that can find no record of a permanent easement on their property. He is in the process of rectifying this problem.

Officer Call told council that he did not submit the grant for upcoming D.A.R.E. Training. Mayor Smith mentioned that he has recently talked to U.S.D. #372 Superintendent Steve Pegram about the D.A.R.E. Program and it is possible that the school will not continue with this program. Further discussion was tabled until the school board takes action on this matter.

City Accountant Doug Glenn was present to discuss the 2003 Budget. Council presented him with several lists of items that need to be included in this budget. Council agreed that if there are additional funds available next year they would like the park budget increased. Glenn indicated that he would take this information provided tonight and prepare a draft budget for council to review at the next meeting. City Attorney Hanson also advised that last year the cost to extend storm sewers was included under the Water/Sewer Utility Fund and it should have been included under the Special Highway Fund. City Accountant Glenn indicated that he would make this change on the 2003 Budget. Council also asked that the budgeted amount for extending storm sewers be increased to \$150,000.00. It was noted that the city would probably borrow the funds for this project. The time frame for the completion of the budget was discussed. The budget hearing has been set for August 5, 2002.

City Accountant Glenn distributed and briefly discussed the 2001 Audit. A final draft of this report will be sent to the Kansas Department of Administration as required by law.

With no further business to come before the council, Councilman Kruger moved to adjourn the meeting at 5:30 P.M. The motion was seconded by Councilmember Bryant and approved.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk



REGULAR SESSION MONDAY EVENING JULY 15, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening July 15, 2002 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) Absent: None.

Jay Henderson was present and introduced himself to council. He is the new Pastor for the United Methodist Church. Council welcomed Mr. Henderson to Silver Lake.

Jerry Johnson was present and told council that he has several questions about his property being located in the flood zone and the building permit that authorized the construction of his house. Mayor Smith advised Mr. Johnson that after the meeting he needs to meet with City Attorney Hanson about this issue.

Councilmember Bryant entered the meeting at 5:35 P.M.

Silver Lake Resident Bonnie Chockley was present and suggested that next year the council considers extending the hours that fireworks can lawfully be discharged within the corporate limits of Silver Lake.

Motion was made by Councilmember Bryant, seconded by Councilmember Deiter and approved that the minutes from the last regular session held on July 1, 2002 be accepted.

Councilman Boxberger gave the monthly financial report.

Motion was made by Councilman Boxberger to renew the Certificate of Deposit that is maturing at Silver Lake Bank on July 25, 2002. Motion was seconded by Councilman Kruger and approved. Council briefly discussed other investment options available.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Boxberger and seconded by Councilman Kruger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1884.

Fire Chief Joe Hawkins was present and told council that they had to replace a spring on a garage door at the fire station. This was just a temporary repair, as the door needs to be replaced. Council reviewed a garage door replacement proposal prepared by Chief Hawkins that includes prices from three (3) garage door companies to replace both garage doors. He indicated that they are going to accept the bid received from Mark's Overhead Doors. He noted that these bids are for steel insulated doors. Motion was then made by Councilman Ross that the city reimburses the fire department for 50% of the total cost to replace these doors. Motion was seconded by Councilmember Bryant and approved.

City Accountant Glenn was present to review with council the proposed budget for 2003. He stated that he was able to incorporate all the items that council wanted included in this budget without creating any financial hardship. He has included the standard increase for employee salaries and health insurance. The budgeted amount for extending storm sewers was increased to \$150,000.00. The city would probably utilize existing funds and then borrow the remaining portion to fund this storm sewer project. A question was asked in regards to the outstanding Series 1996 A Bonds. City Attorney Hanson will research this question prior to the next meeting. City Accountant Glenn told council that the budget hearing has been set for August 5, 2002 at 6:00 P.M.

Regular session July 15, 2002 cont'd.

Utility Superintendent Kalcik discussed the 2002 Street Repair Project. He asked council if they want City Engineer Dekat to take bids for this project or to negotiate with a contractor. After discussion council agreed to have City Engineer Dekat negotiate with a contractor to complete the 2002 Street Repair Project. Council asked Utility Superintendent Kalcik to get a time frame for the completion of this project.

Officer Call asked council if they still want Officer Crow to attend D.A.R.E. Training this month even though the school may not continue this program. The total cost for training and lodging would be approximately \$400.00. Council agreed that they want Officer Crow to continue training for this program. Motion was made by Councilman Ross that Officer Crow attend the D.A.R.E. Training scheduled in July. Motion was seconded by Councilmember Deiter and approved.

Officer Call told council that the police department gave approximately twenty five (25) warnings to residents about unlawfully discharging fireworks.

City Clerk Stadler asked City Attorney Hanson what she can do about a resident that needs to be served a weed notice but they are unable to locate her. Hanson indicated that he would research this matter and let Stadler know how she should process this weed notice.

Motion was made by Councilmember Bryant, seconded by Councilman Kruger and approved that Building/Grounds Superintendent Taylor take the weed applicator test offered by the Shawnee County Extension Agency. Taylor indicated that this test is necessary, as he needs a license to apply chemicals on weeds.

Council was advised that the air conditioner at the police station needs to be replaced. Officer Call indicated that he is looking into having a new window and a window air conditioner installed. Building/Grounds Superintendent Taylor told council that that it would cost approximately \$1,500.00 to replace this air conditioner. City Clerk Stadler indicated that this cost is included in the current budget. Motion was made by Councilman Ross that Building/Grounds Superintendent Taylor spend up to \$1,500.00 to replace the air conditioner at the police station. Motion was seconded by Councilmember Deiter and approved.

Council discussed replacing the roof at the police station. City Clerk Stadler indicated that replacing this roof is also included in the current budget. Building/Grounds Superintendent Taylor was instructed to get bids for replacing this project.

Mayor Smith advised council that Sunflower Sanitation has merged with Waste Management of Topeka effective June 1, 2002.

Councilman Ross commended all the city employees for all their hard work especially during hot summer months.

Councilman Boxberger inquired when the 1994 Chevy truck repairs would be completed. Building/Grounds Superintendent Taylor advised that he is picking the truck up on Wednesday.

Councilmember Deiter thanked Building/Grounds Superintendent Taylor and Summer Employee Mindy Pfannenstiel for watering the flowers around town. She commented on how nice they look.

Regular session July 15, 2002 cont'd.

Mayor Smith told Councilman Ross to thank the Lions Club for the flags they put on the flagpoles over the recent 4<sup>th</sup> of July holiday. He said he received numerous compliments about these flags.

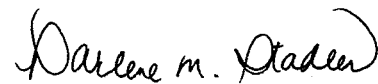
Mayor Smith mentioned to council some information he received about the Land and Water Conservation Grant that is offered yearly by the Kansas Wildlife and Parks Department. The city was not awarded this grant. He said he would like to see the city apply for this grant next year.

Mayor Smith reminded council that the next meeting is scheduled for August 5, 2002 at 5:30 P.M. The following meeting is scheduled for August 19, 2002 at 5:30 P.M. Councilman Kruger noted that he would not be able to attend the August 5, 2002 meeting and Councilmember Bryant noted that she would not be able to attend the August 19, 2002 meeting.

Mayor Smith inquired about a driveway that was recently installed at Lake and Madore. Utility Superintendent Kalcik reported that this driveway was installed at the lift station on Lake so they can get their trucks off the street. Mayor Smith asked if the property owner was notified that this driveway was going to be constructed. Kalcik indicated that he has not talked to the property owner about this issue. Mayor Smith instructed Kalcik to go and talk to the property owner about this driveway.

Mayor Smith commented on the letter received from U.S.D. #372 Superintendent Steve Pegram thanking the city employees for helping them with the work being completed on the north high school retaining wall on July 6, 2002. He was advised that Building/Grounds Superintendent Taylor and Summer Employee Mindy Pfannenstiel assisted them with this project.

With no further business to come before the council, Councilman Kruger moved to adjourn the meeting at 5:55 P.M. The motion was seconded by Councilman Boxberger and approved.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING AUGUST 5, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening August 5, 2002 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) Absent: None.

Bonnie Chockley, a representative from The Ledger newspaper was present to advise council that The Ledger has been existence for almost one (1) year. She indicated that they would like council to consider making The Ledger the official city newspaper. City Clerk Stadler noted that a newspaper must be in existence for fifty-two (52) consecutive weeks before it is eligible to become an official city newspaper. Mrs. Chockley noted that they have approximately three hundred (300) subscribers in the Silver Lake area. Council agreed to table this matter to allow council time to consider this request. Also, City Clerk Stadler was asked to find out how many Silver Lake residents subscribe to the St. Marys Star.

Motion was made by Councilmember Bryant, seconded by Councilman Ross and approved that the minutes from the last regular session held on July 15, 2002 be accepted.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Kruger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1885.

A written request has been received from Shawnee County Parks and Recreation to use the community building for several upcoming classes. They would like use of the building on Monday and Wednesday evenings for aerobics, on Saturday, December 4, 2002 and Saturday, December 14, 2002 for Needle Tattng, on Saturday, October 12, 2002 for a babysitting clinic, and on Thursday, September 19, 2002 and Saturday, October 5, 2002 for Creative Memories. Motion was made by Councilmember Bryant, seconded by Councilman Ross and approved that these requests be approved.

Mayor Smith told council that a representative from Galaxy Cablevision is scheduled to address the council later in the meeting about the renewal of the current franchise with Galaxy. Smith mentioned some issues that council should consider prior to meeting with this representative.

Motion was made by Councilman Ross to accept the cereal malt beverage application received from Evan Hummer with Silver Lake 66. Motion was seconded by Councilmember Bryant and approved.

Officer Call gave the monthly police report.

Mayor Smith informed council that he recently prepared Certificates of Recognition for Mr. Cody Bird, the King of the 2002 Shawnee County 4-H Fair and Krista Patton, the Queen of the 2002 Shawnee County 4-H Fair

Utility Superintendent Kalcik told council that their gas detector is not working properly. He said the cost to repair the old detector would be \$900.00 or he can purchase a new one for \$1,295.00. He noted that the new detector would have a two (2) year warranty. Motion was made by Councilman Ross, seconded by Councilman Kruger and approved that Utility Superintendent Kalcik purchase a new gas detector with the price not to exceed \$1,295.00.

Regular session August 5, 2002 cont'd.

A letter has been received from the Kansas Department of Transportation regarding the Local Partnership Grade Separation Program. They are currently accepting applications for this program. The purpose of this program is to build grade separation structures for select railroad/highway at-grade crossings that are not on the National Highway System. No action was taken.

A letter has been received from the Kansas Department of Health & Environment regarding the Kansas Source Water Assessment Program. Utility Superintendent Kalcik explained the basic concept of this program, which is intended to locate possible sources of contamination around wellheads. City Attorney Hanson reminded council that the city should own or control a one hundred (100) feet diameter around every well. Council asked Utility Superintendent Kalcik to follow up on this letter.

Motion was made by Councilman Boxberger to enter into public hearing at 6:00 P.M. to discuss the 2003 Budget. Motion was seconded by Councilman Kruger and approved.

The attention of all present was called to the published notice given for this hearing. There was nobody present to question this published budget. The budget allows for a decrease in the mill levy. The current mill levy is 12.10 and the proposed mill levy is 11.71. Motion was made by Councilman Ross, seconded by Councilmember Deiter and approved that this budget be accepted as published.

Motion was made by Councilmember Bryant, seconded by Councilman Kruger and approved to adjourn this public hearing at 6:05 P.M.

Building/Grounds Superintendent Taylor told council that the air conditioner at the police station was recently replaced. The total cost for this central air unit was \$1,000.00 and he noted that it has a five (5) year warranty.

Building/Grounds Superintendent Taylor reported that he has received three (3) bids to replace the roof at the police station. This matter was tabled until the next meeting as he is waiting for three (3) additional bids.

Mayor Smith told council that he would like them to consider allowing Building/Grounds Superintendent Taylor to have an air conditioner installed in the Chevy truck. This truck is a 1994 and it has approximately 44,000 miles. Currently the only truck that has air conditioner is the Dodge truck. Motion was made by Councilmember Deiter, seconded by Councilman Ross and approved that air conditioner be installed in the Chevy truck at a cost of \$1,200.00.

Officer Call presented a new fine schedule for municipal court. This fine increase will become effective on July 31, 2002. He noted that the court cost would remain the same.

Council was advised that there is another resident in Silver Lake that can find no record of a permanent easement that is on their property. City Attorney Hanson has prepared a Public Improvement Easement that will rectify this problem. Utility Superintendent Kalcik was asked to deliver and explain this Easement to this resident. Hanson also indicated that he would research this matter to determine if there are any other residents in this area that do not have record of a permanent easement.

It was reported that Officer Call was able to locate a resident in town that needed to be served a weed notice.

Regular session August 5, 2002 cont'd.

Councilman Boxberger asked Utility Superintendent Kalcik if City Engineer Dekat has prepared the specifications for the 2002 Street Repair Project. Kalcik indicated that Dekat should have these specifications at the next meeting.

Councilman Kruger asked Utility Superintendent Kalcik if anything can be done to reduce the number of "no parking" signs along East Lake St. Kruger said there are too many signs and that the majority of them need to be reset and straightened. Kalcik indicated that these signs were erected according to required standards. Council asked that Utility Superintendent Kalcik and Officer Call to look into this issue and determine if some signs could be removed or attached to other signs.

Utility Superintendent Kalcik told council that the school zone lights have already been set for the new school year. He will paint the crosswalks within the next couple of weeks.

Mr. Jack Johnston with Galaxy Cablevision was present to discuss their current franchise agreement with the City of Silver Lake. This franchise agreement will expire in September, 2002. Mr. Johnston told council that they recently installed a backup generator for the Silver Lake system. This generator will be used when Kaw Valley Electric is without power. He also indicated that they have agreed to increase the franchise fee to 5% and they are willing to make a local access channel available. He explained how the local access channel works. He noted that the approximate cost to get this local access channel operating is \$4,000.00. The school district has expressed interest in overseeing this local access channel. Mayor Smith indicated that he would talk to Superintendent Steve Pegram about this issue prior to the next meeting. Mr. Johnston also reported that the Home and Garden channel would be available to customers in September. City Attorney Hanson will prepare a draft ordinance incorporating the changes discussed.

Mayor Smith reminded council that the primary election is tomorrow.

Mayor Smith told council they should read the interesting article in the Kansas Governmental Journal about Garden City/Finney County's link to the September 11, 2001, terrorist attacks.

Mayor Smith reminded council that the next meeting is scheduled for August 19, 2002 at 5:30 P.M.

Mayor Smith reported that the school district has decided not to continue the D.A.R.E. Program this school year. He is not sure if this program will be offered in the future.

A letter has been received from Western Land Services, Inc. asking that the city consider leasing them city property for the purpose of drilling oil and gas wells. Council was asked to review this information prior to the next meeting.

A letter has been received from the Kansas Water Office regarding the Drought Warning being expanded and now including Shawnee County. They are asking that those water suppliers that do not have a water conservation plan begin preparing one as soon as possible.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 7:00 P.M. The motion was seconded by Councilman Kruger and approved.

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING AUGUST 19, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening August 19, 2002 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Jean Deiter, Mike Kruger, Bill Ross (4) Absent: Nancy Bryant (1).

Bonnie Chockley, a representative from The Ledger newspaper was present to introduce council to her supervisor, John Lewis.

Motion was made by Councilmember Deiter, seconded by Councilman Boxberger and approved that the minutes from the last regular session held on August 5, 2002 be accepted as corrected by Mayor Smith and Councilman Ross.

Councilman Boxberger gave the monthly financial report.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilman Kruger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Jean Deiter, Mike Kruger, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1886.

Council questioned the bill being paid to Utility Service Co., Inc. Utility Superintendent Kalcik indicated that this company cleaned and inspected the old water tower. He noted that they would be returning sometime in the near future to complete some warranty work. Council asked Kalcik if it is time to start having regular maintenance done to the newer water tower. He indicated that he would look into this matter.

City Attorney Hanson has prepared an ordinance renewing the cable television franchise with Galaxy Cablevision. This ordinance is amending the previous ordinance to provide for increased franchise fees and establishing a local access cable channel. The council has requested that Galaxy raise the franchise fee from 3% to 5%, as collected and paid on the gross revenue from the system. A local access channel would be made available to the city for an approximate cost of \$4,000.00. Mayor Smith indicated that the school district has agreed to cover the cost of this local access channel. The term of this franchise ordinance is a five (5) year term, to expire on September 18, 2007. Motion was made by Councilman Boxberger to approve this ordinance renewing the cable television franchise with Galaxy Cablevision. Motion was seconded by Councilmember Deiter and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Jean Deiter, Mike Kruger, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1887. Mayor Smith told council that he would present to Superintendent Steve Pegram for their approval, the Agreement for Operation and Use of Local Access Cable Channel.

City Engineer Dekat was present to discuss the 2002 Street Repair Project. He provided council with a copy of the preliminary engineer's estimate for this project. He also indicated that he has been in contact with Andrews Asphalt & Construction and Bettis Asphalt & Construction about providing council with cost estimates for this project. After these estimates are provided, council will be able to choose what area that they want to proceed with this year. These areas include street repairs, the construction of several sidewalks and replacing the entrance to city hall. City Engineer Dekat indicated that he would like to have the cost estimates ready for council to review at the next meeting. He indicated that this project would probably be completed sometime this fall.

Regular session August 19, 2002 cont'd.

City Engineer Dekat advised council that the chemical Klenphos has brought the copper in the water system down to acceptable levels. He recommended that council consider making the Klenphos setup a permanent installation. The use of Klenphos is a more economical and safe means to keep the city in compliance with the copper regulations. Prior to making this change, approval must be received from the Kansas Department of Health & Environment. Motion was made by Councilman Ross that City Engineer Dekat forward a letter to the Kansas Department of Health & Environment asking for their approval to use the chemical Klenphos to keep the city in compliance with the copper regulations. Motion was seconded by Councilman Kruger and approved. City Engineer Dekat also advised that he would be making changes to his contract with the city as the scope of this project has changed.

John Lewis with The Ledger told council that he would like them to consider designating The Ledger as the official city newspaper. He presented them with information regarding the number of subscribers and their cost to publish legal notices. Motion was then made by Councilman Ross that The Ledger be named the official newspaper for the City of Silver Lake. This motion died for the lack of second.

Motion was made by Councilmember Deiter and seconded by Councilman Boxberger that the 2002 Standard Traffic Ordinance be approved as prepared by City Attorney Hanson. The ordinance was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Jean Deiter, Mike Kruger, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1888.

Motion was made by Councilmember Deiter and seconded by Councilman Ross that the 2002 Uniform Public Offense Code be approved as prepared by City Attorney Hanson. The ordinance was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Jean Deiter, Mike Kruger, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1889.

Mayor Smith reported that the school district has decided to find a way to continue the D.A.R.E. Program. This program would have only ten (10) sessions instead of the seventeen (17) they have had in the past. Mayor Smith told council that he would keep them updated on this matter.

Councilman Ross told council that the school district has recently received the results from an annual drug/alcohol survey. He will provide council a copy of this survey for their review.

Council discussed the letter received from the Kansas Water Office regarding the Drought Warning being expanded and now including Shawnee County. Utility Superintendent Kalcik indicated that he would contact the Kansas Water Office as they have free technical assistance for conservation plan preparation.

A letter has been received from Western Land Services, Inc. asking that the city consider leasing them city property for the purpose of drilling oil and gas wells. No action was taken on this matter.

Council reviewed several past due water/sewer bills owed by former tenants of rental property. City Clerk Stadler was instructed to forward these bills to the property owners as the city has allowed enough time for these former tenants to pay.

Building/Grounds Superintendent Taylor told council that an air conditioner has been installed in the 1994 Chevy truck and it is working well.

Utility Superintendent Kalcik told council that he has removed or relocated approximately ten (10) signs along East Lake St.

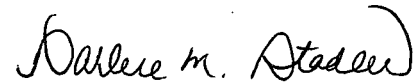


Regular session August 19, 2002 cont'd.

Council was advised that the overhead doors at the fire station have been replaced.

Mayor Smith reminded council that the next meeting is scheduled for September 4, 2002 at 5:30 P.M. due to September 2, 2002 being a holiday. The following meeting is scheduled for September 16, 2002 at 5:30 P.M. Mayor Smith indicated that he would not be able to attend the September 4, 2002 meeting.

With no further business to come before the council, Councilman Kruger moved to adjourn the meeting at 7:15 P.M. The motion was seconded by Councilman Boxberger and approved.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION WEDNESDAY EVENING SEPTEMBER 4, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Wednesday evening September 4, 2002 with President of Council, Jean Deiter conducting the meeting and the following Councilmembers present: David Boxberger, Nancy Bryant, Mike Kruger, Bill Ross (5). Absent: Mayor Mack Smith (1).

Bonnie Chockley, a representative from the Ledger was present and asked council to reconsider designating the Ledger as the official city newspaper. She presented them with a list of contributions that the Ledger has made to the Silver Lake Community. Gerald Blankenship, a member of the Silver Lake Scholarship Foundation was present and expressed his support of the Ledger newspaper. He indicated that the Ledger contributes \$3.00 of every Silver Lake subscription to the Silver Lake Scholarship Foundation. He would also like the council to reconsider designating the Ledger as the official city newspaper. Councilmember Deiter asked Mrs. Chockley why the Silver Lake City Council minutes were not legible in the last issue of the Ledger. She indicated that there was a problem with the printer and by the time they realized that the minutes were not legible it was too late to stop the delivery. This matter was tabled until the next meeting.

Motion was made by Councilmember Bryant, seconded by Councilman Boxberger and approved that the minutes from the last regular session held on August 19, 2002 be accepted.

Councilman Boxberger gave the monthly financial report.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilman Kruger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1890.

Motion was made by Councilman Kruger to approve the Agreement for Operation and Use of Local Access Cable Channel between the City of Silver Lake and U.S.D. #372. This agreement would allow U.S.D. #372 to operate a local access cable channel to be carried on the Galaxy Cablevision television system in the City of Silver Lake. The school district has agreed to purchase the components needed for installation at an approximate cost of \$4,000.00. Motion was seconded by Councilmember Bryant and approved. City Clerk Stadler was asked to contact Galaxy Cablevision regarding an itemized cost list for the components needed for this installation. Council would like to present this list to the school board prior to their next meeting.

City Engineer Dekat presented cost estimates for the 2002 Street Improvement Project. Council reviewed these estimates that were provided by Andrews Asphalt & Construction and Bettis Asphalt & Construction. These estimates included prices for eleven (11) separate improvements including two (2) that would be the responsibility of the Silver Lake Township. Utility Superintendent Kalcik will contact the Silver Lake Township regarding the final estimates for their projects. In regards to the estimates for sidewalk improvements, Councilman Ross surveyed the number of children walking along Rice Road and he feels there are not enough children walking in this area to justify a sidewalk. Council agreed that they would like to get the opinion of the property owners along Rice Road prior to making a decision on this proposed sidewalk. Councilman Boxberger said that he would go talk to these owners regarding this issue. Discussion was then held concerning the proposed Lake Street sidewalk. Since this sidewalk would be constructed on school property, council agreed that the school district should be asked to consider assisting with the funding for this sidewalk. Councilman Ross said that he would talk to the school board about this issue prior to making a decision on the proposed Lake Street sidewalk. After discussing the proposed

Regular session September 4, 2002 cont'd.

improvement to the Lake St. Sidewalk Ramp, council agreed to exclude this from the project at this time. Council asked Utility Superintendent Kalcik to research this ramp issue further to determine if there are other options available in repairing this ramp. Council briefly discussed other proposed improvements, which include overlaying Thomas Rd. and installing an area inlet for drainage, and patching and seal coating the community building parking lot. Motion was then made by Councilman Kruger to follow the recommendation of City Engineer Dekat and accept the cost estimate received from Andrews Asphalt & Construction for the 2002 Street Improvement Project. It was noted that at this time, Improvement No. A4, B4, A5, C5 and Alt. C5 will not be included as part of this project. Motion was seconded by Councilman Ross and approved. City Engineer Dekat told council that the total cost for his services in regards to the 2002 Street Improvement Project would be approximately \$8,500.00. Council noted that the necessary tax-exempt certificates should be completed for this project.

Don d'Augereau, a representative from Shawnee County Fire District #1 was present and requested use of the community building on November 2, 2002 and November 3, 2002 for an Emergency Medical Service Recertification class. He indicated that this class is not only offered to people from local police and fire departments but those from other departments. He indicated there is currently twenty-five (25) people registered for this class. Councilman Ross told council that he would like to have the city provide coffee and donuts on both mornings to show our appreciation for all they do. Motion was then made by Councilmember Bryant that they be allowed to use the community building free of charge on November 2, 2002 and November 3, 2002. Also, the city will reimburse them the cost of donuts and coffee for both mornings with the cost not to exceed \$50.00. Motion was seconded by Councilman Ross and approved.

Motion was made by Councilman Kruger, seconded by Councilman Ross and approved that Councilman Boxberger be appointed the voting delegate and Councilmember Bryant be appointed the alternate voting delegate to the League of Kansas Municipalities.

Council reviewed the monthly police report prepared by Officer Call.

Council reviewed a copy of a voluntary statement that was completed by a resident in reference to a dog complaint he filed with the Shawnee County Sheriff's Department. City Clerk Stadler reported that the owner of these dogs were issued a citation for dog at large. No further action was taken at this time.

Councilmember Deiter reported that Officer Call is beginning preparation for the hot dog roast that the Silver Lake Police Department sponsors every year. She noted that it would be held on October 31<sup>st</sup> just as it has in the past.

Councilman Ross reported that the Silver Lake Grade School would like to invite all full time and part time police officers to eat with them on September 11, 2002. They would like to show their appreciation to the officers for all they do.

Councilman Boxberger inquired as to when Workman & Son Construction is scheduled to replace the roof at the police station. City Clerk Stadler indicated that she would have Building/Grounds Superintendent Taylor contact Workman & Son Construction regarding an estimated start date for this project.

Due to scheduling conflicts, the meeting scheduled for September 16, 2002 will be held at 4:30 P.M. instead of 5:30 P.M. City Attorney Hanson indicated that he would not be able to attend this meeting.

With no further business to come before the council, Councilman Ross moved to adjourn this meeting at 7:05 P.M. The motion was seconded by Councilmember Bryant and approved.

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING SEPTEMBER 16, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening September 16, 2002 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) Absent: None.

Wayne Kellner, a representative from the Silver Lake Lions Club was present to advise council that they have scheduled the 35<sup>th</sup> Annual Lions Club Consignment Auction for Saturday, October 5<sup>th</sup>, 2002 at 10:00 A.M.. He told council to contact him if the city has any surplus items they would like to sell on consignment or donate to this auction.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilman Kruger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1891.

Motion was made by Councilmember Deiter, seconded by Councilmember Bryant and approved that the minutes from the last regular session held on September 4, 2002 be accepted.

Councilman Boxberger reported that he has talked with a majority of property owners along Rice Rd. about a proposed sidewalk being constructed, in their area. He said that most of the property owners were not in favor of this proposed sidewalk for various reasons. Several of these owners were present and explained these reasons which included: sidewalk upkeep during inclement weather, decreasing driveway space as they would be blocking the sidewalk if they were to use their entire driveway and the loss of established trees due to the construction of this sidewalk. These owners suggested that the council consider other options to make this area safer to pedestrians. These suggestions included increased traffic control or paint markings on the street giving pedestrians a specific area to walk. They also indicated they appreciated Councilman Boxberger visiting with them about this proposed sidewalk problem prior to taking final action. In regards to the proposed Lake St. sidewalk project, the school district is unable to assist with the funding for this sidewalk at this time. The city had asked for their assistance, as the sidewalk would be constructed along school property. After brief discussion council agreed that based on the public comments received tonight regarding the Rice Rd. sidewalk project and the response received from the school district in regards to the Lake St. sidewalk project, no further action will be taken on these proposed sidewalk projects.

Bonnie Chockley, a representative from the Ledger was present and asked council to reconsider designating the Ledger as the official city newspaper. Wayne Kellner, a member of the Silver Lake Scholarship Foundation and a local business owner was present and expressed his support of the Ledger newspaper. He said he would like to see the Ledger continue in Silver Lake and he recommended that the council show their support by designating the Ledger as the official city newspaper. Mrs. Chockley answered several questions that were asked concerning print size and the time frame for the publication of legal notices. She indicated that legal notices would be printed as soon as possible in order to meet publishing deadlines. Motion was then made by Councilman Ross that a Resolution be adopted designating the Ledger newspaper as the official newspaper for the City of Silver Lake. Motion was seconded by Councilmember Bryant and approved.

Mayor Smith reported that he received several complaints concerning the city having no police coverage during the citywide garage sales. Officer Call discussed the calls that the Shawnee County Sheriff's

Regular session September 16, 2002 cont'd.

Department responded to in Silver Lake during the times of the garage sales. He explained that one (1) of these calls was a wreck and that he responded to it off duty. After further discussion council agreed that in the future they would like an officer on duty during the hours of the citywide garage sales. The majority of complaints received involved parking violations. Officer Call briefly discussed options he has in dealing with these violators.

Motion was made by Councilman Boxberger to accept the rate increase in renewal premiums for health insurance provided by Blue Cross & Blue Shield. Motion was seconded by Councilman Kruger and approved.

Council reviewed several past due water/sewer bills owed by former tenants of rental property. City Clerk Stadler was instructed to forward these bills to the property owners as the city has allowed enough time for these former tenants to pay.

Officer Call told council that the police department has approximately fifteen (15) unclaimed bicycles that he would like the city to donate to the Annual Lions Club Auction. The council advised that this was okay but suggested that he talk to the city attorney before he proceeds further.

Building/Grounds Superintendent Taylor informed council that Workman & Son Construction is planning on replacing the roof of the police station sometime during the first week of October.

Building/Grounds Superintendent Taylor told council that the city recently received numerous complaints about sandburs growing in the ditch along E. Lake St.. He indicated that he has burned these sandburs but was unsure whether council wants him to do this next year or have the property owners take care of it. Council advised him to go ahead and take care of these sandburs at the beginning of the season next year and if the problem continues they will decide if the owners should be asked to take care of the sandburs on their property.

Utility Superintendent Kalcik told council that following a recent power outage the starter on lift station no. 2 malfunctioned and would not reset. He asked council to consider replacing the starters on both lift stations at an estimated cost of \$3,000.00. Motion was made by Councilman Ross that Circle C Electric replace the starters in both lift stations with the price not to exceed \$3,000.00. Motion was seconded by Councilman Boxberger and approved.

Motion was made by Councilman Boxberger that the city become a member of Kansas One-Call, Inc. at an annual rate of \$25.00. After becoming a member, the city will be contacted by Kansas One-Call, Inc. prior to excavators or general public proceeding with excavation work in the City of Silver Lake. Motion was seconded by Councilmember Bryant and approved.

Council was advised that the school district wants to place rock on a section of their property adjoining Pine St. to allow additional parking. Utility Superintendent Kalcik indicated that this is allowed in "R" Zoning District and that he would talk to Superintendent Pegram about adding the rock but leaving a swale so the water will drain properly.

Utility Superintendent Kalcik was contacted by a resident that would like the council to consider passing an ordinance that would prohibit residents from blowing their grass clippings into the street. No action was taken on this matter.

Regular session September 16, 2002 cont'd.

Councilman Boxberger asked City Clerk Stadler to replace the flag in front of city hall.

Council briefly discussed the fee being charged by the city engineer in regards to the street improvement project. No action was taken at this time.

City Clerk Stadler was asked to put sidewalks and street signs on the agenda for the next meeting. Council would like to address the issues discussed tonight.

Councilmember Deiter told council that she would be looking into purchasing holiday flags.

Mayor Smith told council that Superintendent Pegram has informed him that the school is in the process of getting a resource officer. Smith explained the duties of this officer, which is being provided through the Shawnee County Sheriff's Department. Mayor Smith discussed issues concerning the teaching of the D.A.R.E. Program. Discussion concerning this issue will be continued in executive session.

Councilman Kruger exited the meeting at 6:15 P.M.

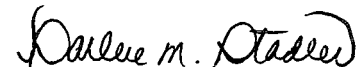
Motion was made by Councilman Ross, seconded by Councilmember Bryant and approved that council adjourns into executive session at 6:15 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 6:30 P.M. Officer Call was asked to be present during this executive session.

The regular session resumed at 6:30 P.M.

Officer Call was asked to contact Superintendent Pegram to discuss issues concerning the D.A.R.E Program. - Council agreed that they are very pleased that the school district has agreed to continue this program.

Due to scheduling conflicts, the meeting scheduled for October 7, 2002 will be held at 4:30 P.M. instead of 5:30 P.M. The October 21, 2002 meeting will start at the regular scheduled time of 5:30 P.M.

With no further business to come before the council, Councilmember Bryant moved to adjourn this meeting at 6:30 P.M. The motion was seconded by Councilman Ross and approved.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING OCTOBER 7, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening October 7, 2002 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: David Boxberger, Jean Deiter, Bill Ross (3) Absent: Nancy Bryant, Mike Kruger (2).

Motion was made by Councilmember Deiter, seconded by Councilman Ross and approved that the minutes from the last regular session held on September 16, 2002 be accepted.

Councilman Boxberger gave the monthly financial report.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilman Boxberger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Jean Deiter, Bill Ross (3) NAY: None. Ordinance was declared passed and was given no. 1891.

Council discussed a suggestion received regarding the city painting markings on the street giving pedestrians a specific area to walk. Officer Call reported that he was unable to find another city that uses this method for pedestrian safety. City Attorney Hanson indicated that if the city painted these marking and a pedestrian was injured while walking within these markings, the city would be liable. Council agreed to take no further action on this suggestion.

Utility Superintendent Kalcik told council that he has removed or relocated approximately ten (10) signs along East Lake St.

Council reviewed the Facility Use Agreement received from Meals on Wheels, Inc. This agreement allows them to use the community building for the Senior Nutrition Program. Motion was made by Councilmember Deiter, seconded by Councilman Ross and approved that this agreement be accepted.

Officer Call gave the monthly police report.

Council was advised that Workman & Son Construction is planning on replacing the roof of the police station starting on Wednesday. Officer Call mentioned that Mr. Workman would like to put a better quality shingle on the roof for an additional \$200.00. Council agreed not to upgrade the shingle but to proceed according to the original bid.

Officer Call told council they would be providing extra police patrol this week due to Homecoming activities. He said he has contacted the school about announcing to the students that the police department would be issuing citations for shoe polish on windows.

Officer Call reported that all of the unclaimed bicycles that the police department donated to the Annual Lions Club Auction were sold.

Utility Superintendent Kalcik reported that Utility Service Co., Inc. recently painted the inside of the old water tower. This tower will remain empty for one (1) week to allow the paint to dry. Council asked Utility Superintendent Kalcik if he has looked into starting regular maintenance on the new water tower. Kalcik indicated that he would talk to City Engineer Dekat about this issue.

Regular session October 7, 2002 cont'd.

Council completed a form received from the League of Kansas Municipalities concerning the demographics of the governing body.

Councilman Ross asked council if they have ever considered collecting a deposit from new water/sewer customers. He was advised that this issue has been discussed before but council decided that the city does not have enough problems collecting water/sewer bills to warrant requiring deposits.

Council discussed the next city election scheduled for spring of 2003. City Clerk Stadler advised that she would provide the filing forms to those members wanting to file for re-election. She noted that these forms would not be available until January.

It was brought to the attention of council that there is a tree on Pottawatomie that is growing into the roadway causing an extreme hazard to motorists and pedestrians. Officer Call reported that Building/Grounds Superintendent Taylor has been in contact with a local tree trimmer that is willing to work with the property owner on removing the portion of this tree that is in the roadway. City Attorney Hanson advised that if the property owner is not willing to remove this hazard, the city could remove it and assess the costs to the property owner. Mayor Smith advised Officer Call and Utility Superintendent Kalcik to follow up on this issue until this hazard is removed.

Mayor Smith told council that he recently ate lunch with the senior citizens. They would like the council and employees to go eat with them sometime in October. After discussion it was agreed that everyone would schedule to eat with them on October 16, 2002.

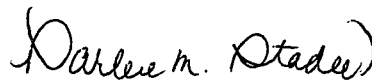
Officer Call told council that the Shawnee County Health Department would not be able to administer flu shots at the community building this year. Officer Call indicated that he would follow up on this issue as council would like to know why flu shots are not being offered in Silver Lake as they have in the past.

A letter has been received from the Kansas Department of Agriculture concerning a public meeting being held to discuss Senate Bill 436, which impacts how dams and other stream obstructions are permitted in Kansas. City Attorney Hanson noted that information is not applicable to the City of Silver Lake.

Mayor Smith reminded council that the next meeting is scheduled for October 21, 2002 at 5:30 P.M.

Council reviewed a letter received from the Kansas Department of Health & Environment concerning an investigation they conducted in response to community concerns regarding the number of persons associated with the Silver Lake Elementary School who have developed cancer.

With no further business to come before the council, Councilmember Deiter moved to adjourn the meeting at 5:15 P.M. The motion was seconded by Councilman Boxberger and approved.



Darlene M. Stadler,  
City Clerk



REGULAR SESSION MONDAY EVENING OCTOBER 21, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening October 21, 2002 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger (4) Absent: Bill Ross (1).

Motion was made by Councilman Boxberger, seconded by Councilmember Bryant and approved that the minutes from the last regular session held on October 7, 2002 be accepted.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Kruger and seconded by Councilmember Deiter that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger (4) NAY: None. Ordinance was declared passed and was given no. 1893.

A written request has been received from the Shawnee County Extension Office to use the community building for an educational meeting on Thursday, October 24, 2002. Motion was made by Councilmember Bryant that this request be approved and that there be no charge for this use. Motion was seconded by Councilman Kruger and approved.

Building/Grounds Superintendent Taylor told council that Workman & Son Construction has replaced the roof of the police station. He said they still need to replace the fascia board and the gutters and this should be done sometime within the next week. He noted that it was not necessary to replace the sheeting, so the final cost for this project may be lower than the original bid.

Building/Grounds Superintendent Taylor also reported that the portion of the tree that was growing into the roadway causing a hazard on Pottawatomie has been removed. Council asked City Clerk Stadler to prepare a thank you note for the individual that assisted with this tree branch removal.

Councilmember Bryant provided Utility Superintendent Kalcik with a copy of the Kansas Register published by the Secretary of State's office. This register provides a weekly update of state information. He needed this register to obtain up-to-date information on public water supply regulations.

Mayor Smith told council that the senior citizens would like the council to eat lunch with them sometime in November since they were unable to eat with them on October 16, 2002. Council will decide which day they are going to eat after they review the November menu.

Council was advised that the police officers provided extra patrol during Homecoming activities. The activities went well and there were no problems.

Mayor Smith informed council that after the last meeting Officer Call contacted the Shawnee County Health Department to find out why they were not going to administer flu shots in Silver Lake this year. After his contact with them they decided to provide these flu shots at the Silver Lake Community Building at 9:00 A.M. on November 6, 2002. Council appreciates Officer Call's efforts in having flu shots available in Silver Lake.

Council reviewed the results received from the Kansas Department of Health & Environment on recent water system analysis. These results are all within the state standards.

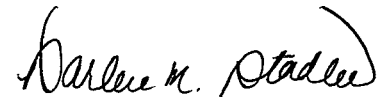
Regular session October 21, 2002 cont'd.

Mayor Smith advised that there have been several problems with the cable system in Silver Lake. These problems included the ESPN Channel going on and off for several days and poor reception on the higher channels. Building/Grounds Superintendent Taylor mentioned that there are numerous locations in Silver Lake where they still have not buried cables. City Clerk Stadler indicated that the company that buries these cables usually does not show up until there are numerous cables to bury.

A letter has been received from the League of Kansas Municipalities regarding the State Health Care program. No action was taken.

Mayor Smith reminded council that the next meeting is scheduled for November 4, 2002 at 5:30 P.M. He noted that he would not be able to attend this meeting. The following meeting is scheduled for November 18, 2002 at 5:30 P.M.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 5:30 P.M. The motion was seconded by Councilman Kruger and approved.



Darlene M. Stadler,  
City Clerk

## REGULAR SESSION MONDAY EVENING NOVEMBER 4, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening November 4, 2002 with President of Council, Jean Deiter conducting the meeting and the following Councilmembers present: David Boxberger, Nancy Bryant, Bill Ross (4) Absent: Mike Kruger, Mayor Mack Smith (2).

Motion was made by Councilman Boxberger, seconded by Councilmember Bryant and approved that the minutes from the last regular session held on October 21, 2002 be accepted following a grammatical correction being made.

Councilman Boxberger gave the monthly financial report.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilman Boxberger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1894.

A written request has been received from the Shawnee County Farm Service Agency to use the community building for an educational meeting on November 7, 2002. Motion was made by Councilmember Bryant that this request be approved and that there be no charge for this use. Motion was seconded by Councilman Ross and approved.

A written request has been received from a new Daisy Girl Scout troop in Silver Lake to use the community building on the second Tuesday of every month from 6:30 P.M. to 8:00 P.M. Motion was made by Councilman Ross that this request be approved and that there be no charge for this use. Motion was seconded by Councilmember Bryant and approved.

A written request has been received from Shawnee County Parks & Recreation to use the community building for several upcoming evening classes. They would like use of the building on Wednesday, March 19, 2003 for Budding Beauty, on Tuesday, January 21, 2003 for Wilderness Survival, on Tuesdays, April 1 – 22, 2003 for Cheerleading, on Wednesdays, April 2 – 23, 2003 for Wee Wigglers and on Mondays and Wednesdays for aerobics classes. Motion was made by Councilmember Bryant, seconded by Councilman Ross and approved that these requests be approved. The fee for these uses will be waived. City Clerk Stadler indicated that Shawnee County Parks & Recreation would adjust their schedule if a resident wants use of the building on a night they have a class scheduled.

Officer Call gave the monthly police report.

Officer Call reported that the hot dog roast that the Silver Lake Police Department hosted for the area children on Halloween was well attended. Call thanked Utility Superintendent Kalcik and Building/Grounds Superintendent Taylor for all their hard work in making this event a success.

Council reviewed information received from the Athletic Club at Hunter's Ridge regarding discounts they offer to city employees.

Utility Superintendent Kalcik told council that he would like to install a floor drain at the shop. He indicated that he would complete all the work except for sawing the floor. The estimated cost for this project is \$1,000.00. Motion was made by Councilman Ross, seconded by Councilman Boxberger and approved that Utility Superintendent Kalcik be authorized to install a floor drain at the shop with the cost not to exceed \$1,000.00.

Regular session November 4, 2002 cont'd.

Utility Superintendent Kalcik told council that he recently sold the scrap brass and copper for \$106.68.

Councilman Ross said he would like to see council begin discussing employee benefits and salary increases at the next meeting instead of waiting until the December meetings. City Clerk Stadler said she would discuss this issue with Mayor Smith prior to the next meeting.

Councilman Ross asked Utility Superintendent Kalcik if they have started preparing the snow removal equipment for the upcoming winter season. Kalcik indicated that after he receives some parts that he has ordered they will be ready.

Council inquired about the progress that Galaxy Cablevision has made in making a local access channel available in Silver Lake. City Clerk Stadler indicated that she has been trying to contact Galaxy Cablevision about this issue but has been unable to reach them. She will try again tomorrow to get an update on this project.

City Clerk Stadler told council that the senior citizens would like the council and city employees to eat lunch with them sometime this month. After discussion council decided to eat with them on November 18, 2002.

Motion was made by Councilman Boxberger to renew the Certificate of Deposit that is maturing at Silver Lake Bank on November 19, 2002. Motion was seconded by Councilmember Bryant and approved.

Motion was made by Councilmember Bryant that City Clerk Stadler purchase an IBM Wheelwriter 1500 Typewriter to replace the typewriter that recently malfunctioned. The total cost for this typewriter is \$766.00. Motion was seconded by Councilman Ross and approved.

Councilmember Deiter reminded council that the next meeting is schedule for November 18, 2002 at 5:30 P.M.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 6:10 P.M. The motion was seconded by Councilman Boxberger and approved.

*Darlene M. Stadler*

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING NOVEMBER 18, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening November 18, 2002 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: David Boxberger, Nancy Bryant, Mike Kruger, Bill Ross (4) Absent: Jean Deiter (1).

A Silver Lake resident was present and asked council to consider changing the water/sewer bill due date to the first of the month instead of the last day of the month. City Clerk Stadler indicated that this might not be possible with the current billing system. Mayor Smith told this resident that the city would look into his request and that he would call him as soon as it is determined whether or not this change can be made.

Motion was made by Councilmember Bryant, seconded by Councilman Boxberger and approved that the minutes from the last regular session held on November 4, 2002 be accepted.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Kruger and seconded by Councilman Boxberger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Mike Kruger, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1895.

Mayor Smith reported to council that City Clerk Stadler contacted Galaxy Cablevision to find out when the local access channel will be made available in Silver Lake. It was the understanding of the council that this channel would be available within a couple of months. They advised that they are not planning on proceeding with this project until the first of December. They were not sure if this meant the local access channel would be available then or if that is when the project would begin. Council agreed that City Attorney Hanson should be directed to write Galaxy Cablevision about this issue.

The city has received a payphone removal notice from Sprint for the payphone in front of city hall. The letter indicated that this payphone does not generate enough revenue to support the associated costs. This letter stated that the city could elect to enter a Payphone Flex Lease Option but the city would have to pay approximately \$135.00 per month to keep the phone in front of city hall. After discussion council agreed not to enter this lease agreement and to allow the payphone to be removed within thirty (30) calendar days.

Mayor Smith told council that they will be having an executive session after the regular session to discuss employee benefits and salary increases.

Council made plans for the dinner that will follow the December 16, 2002 meeting.

Council asked City Clerk Stadler to have Utility Superintendent Kalcik contact Andrews Asphalt & Construction to determine when they are going to start the 2002 Street Improvement Project.

Mayor Smith asked if the city has received the parts that have been ordered for the snowplows. City Clerk Stadler indicated that the parts are in and the snow removal equipment is ready for the upcoming winter season.

Mayor Smith asked if Utility Superintendent Kalcik has installed the floor drain at the shop. City Clerk Stadler told Mayor Smith that Kalcik is planning on completing this project sometime this winter.

Mayor Smith distributed the 2003 Statement of Municipal Policy for the League of Kansas Municipalities.

Regular session November 18, 2002 cont'd.

Mayor Smith reminded council that the next meeting is scheduled for December 2, 2002 at 5:30 P.M. The following meeting is schedule for December 16, 2002 at 4:30 P.M. followed by a dinner at 5:30 P.M.

Motion was made by Councilman Boxberger, seconded by Councilman Kruger and approved that council adjourns into executive session at 6:10 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 6:30 P.M.

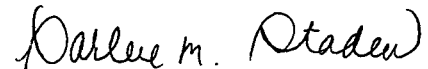
The regular session resumed at 6:30 P.M.

Motion was made by Councilman Boxberger, seconded by Councilman Kruger and approved that council adjourns into executive session at 6:30 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 6:55 P.M.

The regular session resumed at 6:55 P.M.

Mayor Smith asked City Clerk Stadler to provide council with information on how many hours the Part Time Employees have worked in 2002.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 6:55 P.M. The motion was seconded by Councilman Boxberger and approved.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING DECEMBER 2, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening December 2, 2002 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) Absent: None.

Motion was made by Councilman Ross, seconded by Councilmember Bryant and approved that the minutes from the last regular session held on November 18, 2002 be accepted.

Councilman Boxberger gave the monthly financial report.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Kruger and seconded by Councilmember Bryant that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1896.

The city has received a letter from the League of Kansas Municipalities regarding the Governor cutting \$48 million in transfer payments to cities and counties. This letter indicated that the League Governing Body is meeting next week to determine whether or not a lawsuit should be filed on behalf of the League member cities challenging the Governor's authority. City Clerk Stadler was asked to contact the League of Kansas Municipalities to determine if they have a breakdown of how much money each city will lose as a result of this action taken by the Governor. No other action was taken on this matter.

Motion was made by Councilman Boxberger to accept the cereal malt beverage applications received from the Corner Bar, Wehner's Thriftway, Silver Lake 66 and Casey's General Stores, Inc. Motion was seconded by Councilman Ross and approved.

Council reviewed a Resolution received from Westar Energy regarding defective mercury vapor street light replacement. City Clerk Stadler explained that this Resolution is needed so that Westar Energy knows what size and type of street lights the city wants installed when the current mercury vapor street lights become defective. As of June 4, 2002 new installations of mercury vapor lights are no longer available. Council asked Utility Superintendent Kalcik to contact Westar Energy regarding this Resolution, as the rate change information that they provided with the Resolution was unclear.

City Clerk Stadler was asked to order flowers for Officer Call and his family as they recently had several deaths in their family.

Utility Superintendent Kalcik reported that a sewer main backup occurred on November 21, 2002. At his request, the City of Topeka responded immediately and used a rod truck to open this sewer main. After he inspected this sewer main he determined that repairs were needed as the pipe had split. He indicated that these repairs were made immediately. Council asked Kalcik to determine if any additional corrective measures need to be taken.

Utility Superintendent Kalcik also reported that Andrews Asphalt & Construction, Inc. completed the asphaltic overlay on Thomas Rd. portion of the 2002 Street Improvement Project today. They also advised Kalcik that they would not be able to complete the remaining portion of this project until next year due to the weather. Council discussed which portion of this project has not been completed. They expressed concern about this project not being completed in 2002 as council approved this project on September 4, 2002 and this allowed plenty of time for this project to be completed this year. Council instructed Utility

Regular session December 2, 2002 cont'd.

Superintendent Kalcik to contact City Engineer Dekat and ask that he attend the January 6, 2003 meeting to explain the reason why this project will not be completed in 2002 as planned.

Councilman Ross asked Mayor Smith if he would be willing to be a spokesperson at the Silver Lake PTO Bingo Night scheduled for February 8, 2003. Mayor Smith was willing to do this as he has in the past and enjoyed it.

City Clerk Stadler reported that a representative from Galaxy Cablevision contacted her and advised that they ordered the equipment needed for local access channel on November 21, 2002. He said it should take approximately two (2) weeks for all of the equipment to come in. Council asked City Attorney Hanson to contact Galaxy Cablevision regarding the status of this project.

In follow up to the Silver Lake resident asking at the last meeting for council to consider changing the water/sewer bill due date, Mayor Smith indicated that this is not possible with the current billing system. Smith indicated that he would contact this resident and advise him of this. He will also tell him that his request will be reconsidered when a new utility billing system is purchased next year.

Mayor Smith reported that Jayhawk Software has provided council with a bid and information on the current utility billing software. Mayor Smith and City Clerk Stadler will review this information and discuss it with council sometime after the first of the year.

Mayor Smith discussed an article included in the 2003 Statement of Municipal Police for the League of Kansas Municipalities.

Mayor Smith reminded council that the next meeting is scheduled for December 16, 2002 at 4:30 P.M. followed by a dinner at 5:30 P.M.

It was noted that the council meetings for next month are scheduled for January 6, 2003 and January 20, 2003. Both of these meetings are scheduled to start at 5:30 P.M. Mayor Smith told council to look at their calendars prior to the next meeting to determine if there are any conflicts.

Mayor Smith updated council on an upcoming Shawnee County Delegation meeting.

Motion was made by Councilmember Bryant, seconded by Councilman Kruger and approved that council adjourns into executive session at 6:40 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 7:00 P.M.

The regular session resumed at 7:00 P.M.

Motion was made by Councilmember Bryant, seconded by Councilman Kruger and approved that council adjourns into executive session at 7:00 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 7:15 P.M.

The regular session resumed at 7:15 P.M.

Motion was made by Councilman Boxberger that the hourly salary of the Part Time Clerk be increased to \$10.00 per hour and that the monthly salary of the City Judge be increased to \$175.00 per month. Motion was seconded by Councilman Ross and was then placed on final passage by roll call of the following vote:



Regular session December 2, 2002 cont'd.

AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1897.

Motion was made by Councilman Boxberger that all full time employees receive a year end bonus of \$500.00, that Part Time Clerk Deloris Bell and Part Time Light Custodian Monica Juedes-Essman receive a year end bonus of \$300.00. Also, that City Judge Karen Wittman and Part Time Police Officers Bradley Snyder, Tracey Trammel, Anthony Garcia and Rick Miller receive a year end bonus of \$100.00. Motion was seconded by Councilmember Bryant and approved.

Motion was made by Councilmember Deiter that all city offices be closed on December 24, 2002 and that all city offices close at 12:00 Noon on December 31, 2002. Motion was seconded by Councilman Kruger and approved.

With no further business to come before the council, Councilman Boxberger moved to adjourn the meeting at 7:25 P.M. The motion was seconded by Councilman Ross and approved.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING DECEMBER 16, 2002

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening December 16, 2002 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) Absent: None.

Motion was made by Councilman Boxberger, seconded by Councilman Kruger and approved that the minutes from the last regular session held on December 2, 2002 be accepted with the following correction being made: Motion was made by Councilman Boxberger that the hourly salary of the Part Time Clerk be increased to \$10.00 per hour and that the monthly salary of the City Judge be increased to \$175.00 per month.

Council reviewed the billing statements received from Andrews Asphalt & Construction, Inc. This bill was for projects completed thru December 11, 2002. It included the retainage for sealing the parking lot at city hall and for the asphaltic overlay on Thomas Road. Utility Superintendent Kalcik confirmed that the prices on this billing statement concur with the original proposal for these projects.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Bryant and seconded by Councilman Kruger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1898.

Motion was made by Councilman Ross to approve the application for a liquor license received from Brian A. Fox for Fox Retail Liquor. Motion was seconded by Councilman Boxberger and approved.

Council reviewed the Resolution received from Westar Energy regarding defective mercury vapor street light replacement. Utility Superintendent Kalcik explained that this Resolution is needed so that Westar Energy knows what size and type of street lights the city wants installed when the current mercury vapor street light fixtures become defective. As of June 4, 2002 new installations of mercury vapor light fixtures are no longer available, although, they do have replacement mercury vapor bulbs that they will use until their stock is depleted. Motion was then made by Councilman Ross that a Resolution be adopted allowing the existing 175 watt – 7,000 lumen mercury vapor lights to be replaced with 100 watt – 8,500 lumen lights. Also, that the existing 400 watt – 20,000 lumen mercury vapor lights be replaced with 250 watt – 25,600 lumen lights. Motion was seconded by Councilman Kruger and approved.

Council reviewed the one (1) year proposal received from the BCC Group, L.L.C. for audit and budget services for 2003. This proposal includes an approximate 3% increase in fees. It also includes a separate engagement letter for the services they provide that does not involve the audit or budget. Motion was made by Councilmember Deiter, seconded by Councilman Boxberger and approved that this proposal including the separate engagement letter be accepted.

Officer Call gave the monthly police report. He also discussed with council the circumstances concerning the bank robbery that occurred in Silver Lake last week.

The full time employees thanked council for the year end bonuses that were approved at the last meeting.

Officer Call thanked council for the plant they had sent to him, following the recent deaths in his family.

Regular session December 16, 2002 cont'd.

City Attorney Hanson told council that he contacted Galaxy Cablevision regarding the status of the local access channel project. Their representative indicated that as soon as they receive all the equipment they have ordered they will begin this project. They also stated that they are scheduled to have this channel operational by the end of the year. City Attorney Hanson suggested that someone contact them on Friday, December 20, 2002 to find out if they have received all of the equipment.

Council briefly discussed the lawsuit that is being filed on behalf of the League of Municipalities members against the State of Kansas. This lawsuit stems from a decision made by the Governor to withhold \$48 million in transfer payments to cities and counties. Mayor Smith advised that the city has been unable to find a breakdown of how much money each city will lose as a result of this action taken by the Governor. City Clerk Stadler will contact City Accountant Glenn to determine if he has been able to locate a list of this breakdown. Mayor Smith told council that in regards to the lawsuit, the city is listed as a plaintiff as we are a member of the League of Kansas Municipalities.

Councilman Ross commented on the information the city received regarding the workers compensation experience rating for the City of Silver Lake. The experience rating of .91 should lower the cost for this insurance next year.

Councilman Boxberger asked Utility Superintendent Kalcik if he has contacted City Engineer Dekat about attending the next meeting to explain the reason why the 2002 Street Improvement Project will not be completed in 2002 as planned. Kalcik indicated that City Engineer Dekat would be at the next meeting to discuss this project. Dekat has also asked Andrews Asphalt & Construction to attend this meeting. Council briefly discussed the time frame that was allowed for the completion of this project.

Councilmember Deiter informed council that the city should appoint Robert Hook and R. Shannon Hook the Power of Attorney with the Farm Service Agency and Commodity Credit Corporation. She explained that since Robert and Shannon Hook farm city property, they need the Power of Attorney in order to sign the city up for current and future FSA or CCC Programs. Councilmember Deiter will provide the necessary forms to City Attorney Hanson for his review.

Mayor Smith told council that he did not attend the recent Shawnee County Delegation meeting, as the city had no issues to discuss.

The city has been advised that the basic rate for Galaxy Cablevision will be increasing from \$31.45 to \$33.45, effective January 2003. They will also be adding Home and Garden TV to this basic channel lineup in January 2003.

Council discussed the property that is for sale west of city hall. Councilman Kruger indicated that he would find out how much money the owner is wanting for this property.

It was noted that the next meeting is scheduled for January 6, 2003 at 5:30 P.M. The following meeting will be held on Wednesday, January 22, 2003, due to the Martin Luther King, Jr. holiday on January 20, 2003. This meeting will also start at 5:30 P.M.

With no further business to come before the council, Councilmember Deiter moved to adjourn the meeting at 5:25 P.M. The motion was seconded by Councilmember Bryant and approved.

Darlene M. Stadler,  
City Clerk